



Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra



Republic of Latvia
Ministry of Finance (the National Coordination Unit)
European Union Funds Monitoring Department

***Annual Report on the
Implementation of the
Swiss–Latvian Cooperation Programme
in Latvia
April 2010 – March 2011***

Riga
March 2011

Glossary of Acronyms

AIPY – the Agency for International Programs for Youth

CFCA – the Central Finance and Contracting Agency

CFRR – the World Bank Centre for Financial Reporting Reform

CRUS – the Rectors' Conference of the Swiss Universities

Embassy – the Embassy of Switzerland in Latvia

EU – European Union

Framework Agreement – the Framework Agreement between the Swiss Federal Council and the Government of the Republic of Latvia concerning the implementation of the Swiss-Latvian Cooperation Programme to reduce economic and social disparities within the enlarged European Union

FRTAP – Financial Reporting Technical Assistance Project

IFRS – International Financial Reporting Standards

ISA – International Standards on Auditing

MoF – the Ministry of Finance

MoES – the Ministry of Education and Science

NCU – the National Coordination Unit

PPF – the Project Preparation Facility

SDC – the Swiss Agency for Development and Cooperation

SECO – the State Secretariat for Economic Affairs

SIF – the Society Integration Foundation

SEDA – the State Education Development Agency

SES – the State Environment Service

SRDA – the State Regional Development Agency

Steering committee – the Swiss-Latvian Cooperation Programmes' Steering committee

Swiss Programme – the Swiss-Latvian Cooperation Programme

TAF – the Technical Assistance Fund

PMB – the Procurement Monitoring Bureau

Table of content

Summary.....	4
1. Reporting on administrative implementation issues.....	5
2. Reporting on the status of focus areas.....	6
2.1. Financial progress of focus areas.....	7
2.2. Priority sector “Security, stability and support for reforms”.....	9
2.3. Priority sector “Environment and infrastructure”.....	11
2.4. Priority sector “Promotion of the Private Sector”.....	12
2.5. Priority sector “Human and Social Development”.....	13
2.6. Special allocations.....	15
3. Progress made towards implementation of the Swiss programme against the conceptual framework.....	19
4. Disbursement plan of projects.....	24
5. Publicity activities and Swisness.....	26
6. Summary of audits.....	29
7. Report of the action plan of the reporting period.....	30
8. Planning for the next reporting period.....	32
Annex 1 <i>List of approved subprojects within the NGO fund</i>	34
Annex 2 <i>Publicity measures and information activities within projects</i>	49
Annex 3 <i>Summary on management and control system audits and project audits performed within the framework of the Swiss Programme in 2010</i>	54
Annex 4 <i>Audit plan for the year 2011</i>	55

Summary

According to the Article 8.2 of the Framework Agreement, the MoF acting as the NCU for the implementation of the Swiss Programme in Latvia prepared the *Annual Report on the Implementation of the Swiss Programme in Latvia April 2010 – March 2011*.

The document aims to present the process of implementation of the Swiss Programme in Latvia and describes activities planned for the next reporting period: April 2011 – March 2012.

This document will be discussed during annual meeting with the donorstate planned on 28 April 2011.

Main actions of the NCU and other institutions responsible for the implementation of the Swiss Programme in Latvia undertaken in the reporting period were concentrated on approval of projects` outlines and final proposals, signing of Project agreements and Implementation agreements, launching open calls for proposals and tasks related to the successful implementation of projects and carrying out information activities.

By the end of this reporting period 7 projects from 10 are approved by the Swiss competent authorities.

During this reporting period implementation progress was made within six projects, and already first results have been reached:

- 110 school buses delivered to 59 local governments;
- 56 projects supported under the NGO fund;
- first open call under the Scholarship fund announced, where 5 applicants from Latvia applied.

Implementation of four projects will start in 2011. One Project agreement is nearly signed and one project is nearly approved by Swiss competent authorities, but other two projects remain to be approved by the Swiss competent authorities.

Up to date the commitment for Latvia already constitutes approximately 45,4 million CHF or 79,8% from the total funding available for Latvia, which can already be considered as good progress made so far in achievement of common goals.

During this reporting period first reimbursements were received from the Switzerland. Currently reimbursements in amount 6,67 million CHF or 11,7% from the total funding available for Latvia have been received from the Switzerland.

In the next reporting period actions of the institutions involved in the Swiss Programme will be concentrated on tasks related to the signing of the remaining Project and Implementation agreements, completion of the project “Implementation of local governments activities by ensuring the transportation of school children and related support measures”, successful further implementation of already running projects, launching of granting of micro loans under the project “Micro lending programme” and open calls for proposals under the Scholarship fund and the project “Swiss researchers activities in Latvia”, providing information activities and monitoring, control and audit of implemented activities within the Swiss Programme.

1. Reporting on administrative implementation issues

The Swiss-Latvian Cooperation Programme Management Law was amended twice:

- the first amendments were adopted by the Saeima on 09.08.2010. They envisaged extension of the scope of the eligible applicants of an individual project, taking into account that the applicant of the individual project “Micro lending programme” is the state joint stock company;
- the second amendments were adopted by the Saeima on 10.02.2011. These amendments were related with implementation of the Scholarship fund with the aim to update the Law according to the actual procedure of submission and approval/rejection of proposals.

In the Rules of the Cabinet of Ministers on the Procedure for ensuring the management of the Swiss Programme amendments were initiated by the NCU in January 2011. It is foreseen that the amendments will be approved by the Cabinet of Ministers in the 2nd quarter of 2011. They envisage that an individual project can be implemented also by the state company, correction of documentation flow within the Scholarship fund and specification of information to be provided by the project implementers to the NCU for preparation of the annual report on the Swiss Programme.

During the reporting period several internal documents of the MoF were actualized due to internal structural reforms:

- The procedure for ensuring implementation of functions of the NCU and the Paying Authority in the implementation of the Swiss Programme (15.07.2010);
- The procedure on cooperation between the MoF and the CFCA for the management of the PPF (14.09.2010);
- The NCU’s Procedures Manual (17.08.20010, 27.08.2010, 20.09.2010, 03.01.2011, 10.01.2011).

During the reporting period four Steering committee’s written procedures were organized for approval of the project outline “Micro lending programme” and the final project proposals “Swiss researchers activities in Latvia“, “Remediation of historically polluted areas - in Sarkandaugava” and “Support for the development of youth initiatives in peripheral or disadvantaged regions”.

The NCU has updated the template of the project interim report and the annual project report and consequently also guidelines for preparation of these reports. Both reporting templates were harmonized with the Swiss competent authorities.

2. Reporting on the status of focus areas

In Latvia it is foreseen to implement 10 projects in total with the help of the Swiss Programme. By the end of this reporting period the Project agreements are signed for implementation of 7 projects and one project is nearly approved by the Swiss competent authorities, therefore only two projects remain to be approved by the Swiss side. Implementation of remaining projects will start in 2011. Please see in the table below status of all projects financed under the Swiss programme.

Table 1 “Status of projects”

Priority sector	Focus area	Title of the project	FPP submitted to the Embassy	FPP approval date	Project agreement signing date	Implementation agreement signing date
Security, stability and support for reforms	Regional development initiatives in peripheral or disadvantaged regions	Implementation of local governments activities by ensuring the transportation of school children and related support measures	24.02.2009	28.07.2009	11.08.2009	14.09.2009
		Support for the development of youth initiatives in peripheral or disadvantaged regions	09.02.2011	In approval process	Planned in 2 nd quarter 2011	Planned in 2 nd quarter 2011
	Modernisation of the judiciary	Modernization of courts in Latvia	24.02.2009	20.05.2009	25.06.2009	17.08.2009
Environment and infrastructure	Rehabilitation and modernization of basic infrastructure	Remediation of historically polluted areas - in Sarkandaugava	04.08.2010; Re-submitted 08.12.2010	09.02.2011	17.03.2011.	17.03.2011.
Promotion of the Private Sector	Improved regulation of the financial sector and improving access to financing	Financial reporting technical assistance project	24.02.2009	24.02.2009	11.08.2009	29.10.2010
		Micro lending programme	FPP in elaboration			
Human and Social Development	Research and development	Scholarship fund	n/a		05.07.2010	19.08.2010.*
		Swiss researchers activities in Latvia	13.12.2010	11.02.2011	Planned in 2 nd quarter 2011	Planned in 2 nd quarter 2011
Special allocations	NGO fund	NGO fund	08.05.2009	16.07.2009	11.12.2009	29.03.2010
	TAF	TAF and PPF	n/a		21.01.2009	n/a**
	PPF					

*CRUS and SEDA Cooperation agreement.

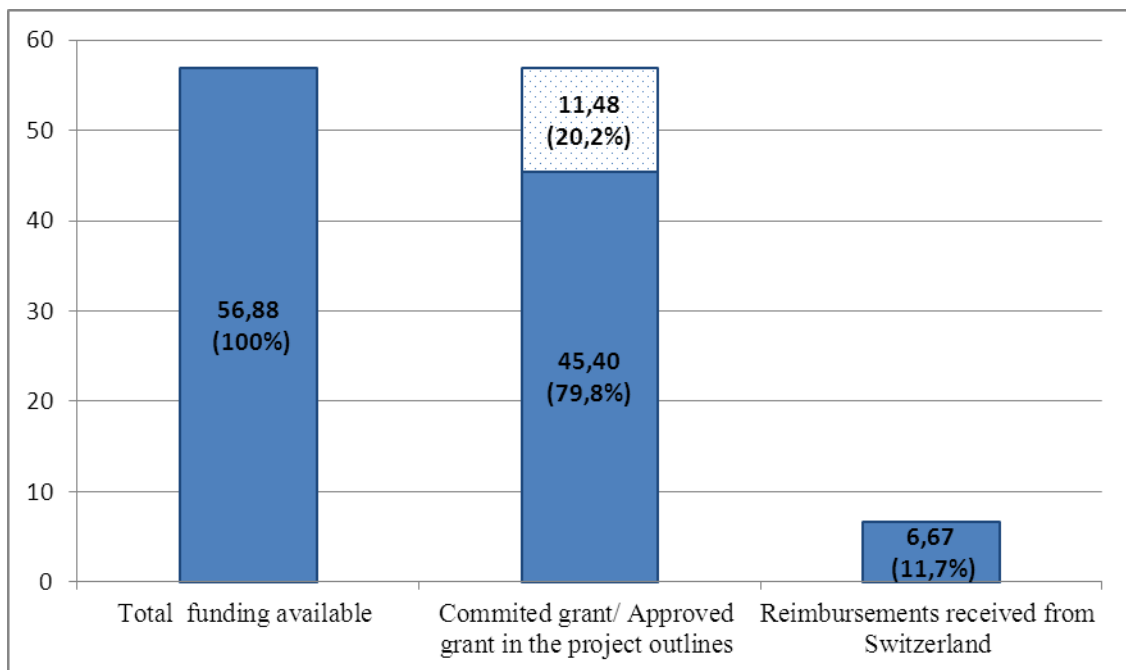
** Implementation procedure of the TAF and the PPF is defined in the internal documents of the MoF.

2.1. Financial progress of focus areas

From the date when the Framework Agreement was signed in December 2007 till the end of the reporting period the commitment for Latvia constitutes 45 400 890 CHF or 79,8% from the total Swiss Programme's funding available for Latvia (excluding the Swiss programme's management costs). During this reporting period the commitment increased for 14,72 million CHF or 25,9% as 3 projects were approved by Swiss competent authorities.

Reimbursements received till the end of the reporting period are 6,67 million CHF or 11,7% from the total Swiss Programme's funding available for Latvia (excluding Swiss programme management's costs) and 14,7% from the committed grant. Since no reimbursements from Switzerland were received within the previous reporting period, this reporting period shows substantial reimbursement progress. Please see the comparison of the total available funding, committed grant, approved grant in the project outlines and reimbursements received from Switzerland in the graph bellow. The graph shows the comparison versus total available funding.

Graph 1 "Total available funding, committed grant and approved grant in the project outlines and reimbursements received from Switzerland till 31.03.2011, million CHF"



According to the Framework Agreement, Annex 1, Point 4, the Swiss Programme covers four priority sectors with five focus areas and special allocations shown in the table below. Data in the table below presents financial progress achieved in the implementation of the Swiss programme by focus areas. Figures are shown excluding national co-financing.

Table 2 “Priorities and financial progress”

Priority sector	Focus area	Title of the project	Financial allocation, CHF	Committed grant, CHF	% (committed grant vs. financial allocation)	Utilized grant within the project, CHF (till 31.12.2010)	% (utilized grant vs. committed grant)	Reimbursements received from Switzerland (till 31.03.2011)	% (Reimbursements received vs committed grant)
Security, stability and support for reforms	Regional development initiatives in peripheral or disadvantaged regions	Implementation of local governments activities by ensuring the transportation of school children and related support measures	16 000 000	16 000 000	100	13 730 055	85,8	5 855 297	36,6
		Support for the development of youth initiatives in peripheral or disadvantaged regions	4 000 000	0	0	0	0	0	0
	Modernisation of the judiciary	Modernization of courts in Latvia	8 000 000	8 000 000	100	715 929	9	82 626	1
Environment and infrastructure	Rehabilitation and modernization of basic infrastructure	Remediation of historically polluted areas - in Sarkandaugava	13 000 000	13 000 000	100	0	0	0	0
Promotion of the Private Sector	Improved regulation of the financial sector and improving access to financing	Financial reporting technical assistance project	1 977 795	1 977 795	100	87 049	4,4	0	0
		Micro lending programme	7 479 110*	0	0	0	0	0	0
Human and Social Development	Research and development	Scholarship fund	2 000 000	2 000 000	100	10 341**	0,5	n/a	n/a
		Swiss researchers activities in Latvia	500 000	500 000	100	0	0	0	0
Special allocations	NGO fund	NGO fund	3 500 000	3 500 000	100	623 365	17,8	640 296	18,3
	TAF	TAF	264 226***	264 226***	100	39 959	15,1	13 043	4,9
	PPF	PPF	158 869***	158 869***	100	105 813	66,6	79 913	50,3
Total			56 880 000	45 400 890	79,8	15 312 511	33,7	6 671 175	14,7

* According to the Embassy's letter dated 10 February 2011 on re-allocation.

** Utilized grant till 31.12.2009.

*** According to the Embassy's letter dated 10 February 2011 on de- commitments.

2.2. Priority sector “Security, stability and support for reforms”

Under the focus area “**Regional development initiatives in peripheral or disadvantaged regions**” two projects will be implemented:

- “Implementation of local governments activities by ensuring the transportation of school children and related support measures” (the total financing – 20 885 355 CHF, including 23,4% national co-financing). The Executing agency is the SRDA and the competent line ministry is the Ministry of Environmental Protection and Regional Development;
- “Support for the development of youth initiatives in peripheral or disadvantaged regions” (the total financing – 4 705 883 CHF, including 15% national co-financing). The Executing agency is the AIPY and the competent line ministry is the MoES.

Implementation of local governments’ activities by ensuring the transportation of school children and related support measures

During the reporting period significant implementation progress was achieved within the project. In the previous annual meeting it was reported that after conclusion of the procurement for the acquisition of school buses on 19 March 2010 a complaint was submitted to the PMB. According to the decision of the PMB taken on 5 May 2010 the procurement procedure could continue. The procurement commission established by the Executing agency evaluated 8 submitted proposals and made a decision about the winner of the procurement on 8 June 2010, namely “Domenics” Ltd. in the 1st and the 3rd procurement part and „Latusus” Ltd., “UAB Salociai ir Partneriai”, “BMC Sanayi ve Ticaret” in the 2nd procurement part. On 19 June 2010 the PMB received three complaints regarding a decision on the winner, but the PMB recognized the complaints groundless and allowed the Executing agency to conclude agreements with chosen suppliers. In the result the procurement supply contracts were signed on 6 and 22 July 2010. The Executing agency made two advance payments on 27 July 2010 and on 3 August 2010 for bus supply in total amount 3 683 812 CHF. According to signed supply contracts following deliveries were made:

- by „Latusus” Ltd., “UAB Salociai ir Partneriai”, “BMC Sanayi ve Ticaret” 31 school bus to 22 local governments (the mark: BMC, the model: PROBUS 215 SCB; with 31 seating);
- by “Domenikss” Ltd. 37 school buses to 27 local governments (the mark: Mercedes Benz, the model: Sprinter 516 CDI; with 19 seating);
- by “Domenikss” Ltd. 42 school buses to 35 local governments (the mark: Mercedes Benz, the model: Intouro E; with 40 seating).

Delivery of buses was organized in several parts and it was completed in January 2011.

The Executing agency concluded cooperation agreements with all partners (59 local governments) till 12 August 2010.

The Executing agency proposed to prolong duration of the project for 4,5 months – till 30 June 2011 – in order to carry out additional publicity measures. Respective project amendments were accepted by the Swiss competent authorities on 28 January 2011.

According to the Latvian Government’s Order Nr.676 of 22 November 2010 “About ensuring liquidation of the Ministry of Regional Development and Local Governments of the Republic of Latvia” the Ministry of Regional Development and Local Governments was incorporated in the Ministry of the Environment and new institution – the Ministry of the Environmental Protection and Regional Development – was established from 1 January 2011. The Ministry of the Environmental Protection and Regional Development took over the functions of the Ministry of Regional Development and Local Governments including functions of the

project's competent line ministry. Respective amendments were made also in the Project agreement and accepted by the Swiss competent authorities on 28 January 2011.

Support for the development of youth initiatives in peripheral or disadvantaged regions

The final project proposal was elaborated after completion of the PPF subproject "Research on youth training needs and interests in peripheral or disadvantaged regions", which completed in Augusts 2010.

After completion of the PPF subproject, the MoES handed over implementation of the project to the AIPY, taking into account that the objective of the AIPY is to promote youth activities and mobility, to promote youth participation in voluntary services and in non-formal learning and youth information programs and projects as well as to support the link between non-formal learning and lifelong education.

According to the Framework Agreement and the letter of the SDC dated on 25 November 2008, the project focus should be put on soft activities: at least two thirds of project's financial means were asked to be spent on trainings and seminars and one third of total allocations for the establishment of centers. Nevertheless the results of the research on youth training needs and interests in peripheral or disadvantaged regions showed that actual needs for youth centres in the peripheral or disadvantaged regions are much higher than previously suspected. Results of selection of municipalities for implementation of the component projects on establishment of youth centres showed that the requested funding in the component projects' proposals was 2,5 times higher than planned funding in the project outline under the activity "Establishment of youth centres". On the other hand since preparation of the project outline actual costs of trainings have decreased due to economical situation in Latvia. Therefore the funding for training activities, which was initially planned in the project outline, was no more adequate to actual situation in the training field and indicative savings could be effectively used for the activity "Establishment of youth centres". Taking into account above mentioned considerations MoES initiated to establish more than 10 youth centres as previously planned in the project outline and to re-divide quota of funding – 55% of funding for the establishment or renovation of centres and 45% – for trainings for youth and persons involved in youth work, audits and administrative expenditure. The SDC with the letter dated 27 September 2010 accepted this proposal and also informed that no amendments will be needed in Annex 1 (Article 4, Table 1) of the Framework Agreement under the first focus area of the priority sector "Security, Stability and Support for Reforms" second objective "To support youth in its development". It is planned to start implementation of the project in the 2nd quarter of 2011.

Under the focus area "**Modernisation of the judiciary**" one project will be implemented:

- "Modernization of courts in Latvia" (the total financing – 9 411 765 CHF, including 15% national co-financing). The Executing agency is the Court Administration and the competent line ministry is the Ministry of Justice.

During the reporting period the Executing agency announced and completed several procurements within the project:

- purchase of court room computer equipment, materials for sound record storage and information boards;
- provision of quality assurance and technical consultations and external project audit;
- modernization of court intranet;
- provision of development of electronic forms for claims and other documents;

- development of court information system for delivery of electronical documents and services.

Unfortunately, the initial procurement for acquisition of video and audio equipment was cancelled on 24 September 2010 by the PMB due to received complaint. The Executing agency was obligated to adjust the tender documentation. On 1 March 2011 updated tender documentation was submitted to the Embassy for non-objection and the repeated procurement was announced on 10 March 2011 with the deadline for submission of proposals till 26 April 2011. Unsuccessful procurement procedure caused the delay in the implementation of the project. Procurement procedure for the research on costing of court proceedings and implementation of procedures for cost control and cost reduction also completed without results, therefore implementation of this activity was delayed, but repeated procurement procedure are planned to be completed by the end of April 2011.

During the reporting period following tasks have been performed:

- the agreement with “Ernst & Young Baltic” Ltd. for provision of project management service was signed;
- court rooms’ furniture, computer equipment and sound record storage media were delivered to court rooms;
- work on telecommunication infrastructure improvement in courts and prisons was nearly completed; shall be finalized till the end of March 2011;
- the cooperation agreements with project partners – the Supreme Court and the Prison Administration were signed;
- necessary legislation amendments for introduction of video and audio recordings use in legal proceedings (for Civil, Criminal and Administrative legal proceedings) were initiated by the work group, which is composed from judges, representatives from the Ministry of Justice, the Court Administration and the project management.
- two experience sharing visits were organized in order to gain experience in the use of video and audio equipment in court proceedings. The first visit took place in Norway, where the court administration institution and the city court were visited. Second one – in Portugal, where the court institutions and the prison administration were visited.

2.3. Priority sector “Environment and infrastructure”

Under the focus area “**Rehabilitation and modernization of basic infrastructure**” one project will be implemented:

- “Remediation of historically polluted areas – in Sarkandaugava” (the total financing 15 300 000 CHF, including 15% national co-financing). The Executing agency is the SES and the competent line ministry is the Ministry of Environmental Protection and Regional Development.

Within revision of the final project proposal the Swiss side raised some questions related to the results presented in the final project proposal. During the meeting held on 20 August 2010 in the Embassy the Swiss expert had noted that due to inhomogeneous hydrogeological situation, inhomogeneous distribution of pollutants, age of pollution and high viscosity of planned remediation area in Sarkandaugava, results specified in the final project proposal shall be re-evaluated. Therefore the Swiss expert proposed to carry out an additional expertise. Considering above mentioned it was proposed by the promoter to include additional activity in the PPF study – expertise of evaluation of foreseen results of the final project

proposal – and to foresee additional financing for this activity. The Swiss competent authorities approved the PPF with additional activity on 21 September 2010. In November 2010 the expertise was completed. The results of the expertise were discussed with the Swiss expert.

According to the signed Project agreement the grant is divided into two tranches:

- the first tranche in approx. amount of 8 437 506 CHF shall be available upon signing of the Project agreement;
- the second tranche in approx. amount of 4 562 494 CHF shall be available after Swiss competent authorities will approve the 2nd Feasibility Study of the polluted area in Sarkandaugava -“OVI Riga” Ltd.- and subsequently the final project proposal and Annexes of the Project agreement will be updated and amended accordingly.

2.4. Priority sector “Promotion of the Private Sector”

Under the focus area “**Improved regulation of the financial sector and improving access to financing**” two projects will be implemented:

- “Financial reporting technical assistance project” (the total financing – 1 977 795 CHF which is 100% Swiss contribution). The Executing agency is the MoF, Department of Coordination and Analysis of Accounting Methods.
- “Micro lending programme” (the total financing – 9 173 888 CHF, including 18,48% national co-financing). The Executing agency will be the state joint-stock company “Latvijas Hipoteku un zemes banka”.

Financial reporting technical assistance project

Within the project activities “Enhancement of institutional capacity to implement IFRS” and “Enhancing institutional capacity to implement ISA” the CFRR developed terms of reference for the design, development and delivery of the IFRS training courses and the ISA training courses which are required in all FRTAP participating countries. The terms of reference envisage that one consulting firm will develop the IFRS training and the ISA training for all FRTAP countries and the firm will then identify and work with trainers in each country on translation and delivery of the training material.

Based on the terms of reference the CFRR issued a request for expressions of interest from consulting firms to design, develop, translate and deliver the IFRS training courses and the ISA training courses for all FRTAP countries. Seven firms (or consortia of firms) expressed interest in the project and, based on an initial screening of interested parties, the CFRR identified a short list of five which were asked to submit proposals. The CFRR completed the evaluation of proposals submitted by shortlisted firms and negotiated a contract with the selected provider. The contract negotiations involved several complex issues, particularly with respect to ownership of intellectual property and ongoing rights to use the materials developed. As a result the contract was finalized only in late December 2010. Therefore the IFRS training courses and the ISA training courses have been postponed to 2011.

Within the project activity “Enhancing institutional capacity to implement ISA” the CFRR developed and delivered a workshop on 8-9 July 2010 in Parnu, Estonia for members of the public oversight systems in Estonia and in Latvia. This workshop was facilitated by CFRR staff and included speakers from the German Audit Oversight Commission as well as from the International Auditing and Assurance Standards Board and the secretariat of the International Forum of Independent Audit Regulators. Representatives from the Ministry of Finance, the Latvian Association of Sworn Auditors and the Audit Advisory Council took part in this workshop.

On 2 February 2011 in Riga joint meeting was held by the CFRR, the MoF, the Latvian Association of Sworn Auditors, the State Revenue Service, the Swiss Contribution Office and by the BPP Poland (the firm that has been contracted to design, develop and deliver both the IFRS and the ISA training to be provided in Latvia). In this joint meeting following issues were discussed:

- detailed planning for delivery of the ISA and the IFRS training, including when the course presentations are to be scheduled, who will participate, the venues to be used, responsibilities for procuring these venues and details of logistics;
- plans relating to the tax and accounting component of the project and, in particular, where there are overlapping interests between Latvia and Poland;
- needs and expected deliverables in relation to public oversight and quality assurance inspections with a particular focus on how Latvian needs fit with regional activities proposed in the draft annual plan for the calendar year 2011;
- other matters related with the implementation of the FRTAP in Latvia.

Micro lending programme

On 8 July 2010 Swiss competent institutions approved amendments in the Framework Agreement, Annex 1, Article 4 „Thematic Focus and Indicative Financial Allocations”, Table 3 „Promotion of the Private Sector”. The 2nd objective “To promote employment creation through the support of the private sector” was included to be financed by the Swiss contribution in amount of 6 702 205 CHF and to be implemented in a form of the individual project “Micro lending programme” by the state joint-stock company “Latvijas Hipoteku un zemes banka” as the Executing agency. Several meetings and consultations also with Swiss experts took place in order to agree on basic principles to be included in the project outline.

According to the letter dated on 10 February 2011 Switzerland has approved allocation of de-committed funds in amount of 776 905 CHF from the TAF and PPF to the Micro lending programme. Thereby the total available Swiss contribution for the project is 7 479 110 CHF.

The aim of the project is to improve access to micro loans to micro enterprises and self-employed persons (individuals – economic operators) for setup and development of business activities. Main support activities of the project will involve issuing micro loans up to 18 868 CHF (10 000 LVL) as well as grants for those borrowers, who have complied with all loan agreement terms and provisions and successfully implemented their business plan (a grant for loan redemption, 50% of the issued loan). The potential loan beneficiaries will be able to apply for micro loans for the period of 47 months from the launching of the micro loans. It is planned that 630 micro loans will be issued.

2.5. Priority sector “Human and Social Development”

Under the focus area “**Research and development**” two block grants will be implemented:

- “Scholarship fund” (the total financing for scholarships – 2 000 000 CHF, which is 100% Swiss contribution). The Coordination body is the SEDA and the competent line ministry is the MoES;
- “Swiss researchers activities in Latvia” (the total financing – 588 235 CHF, including 15% national co-financing). The Intermediate body is the SEDA and the competent line ministry is the MoES.

Scholarship fund

The first open call for scholarship proposals for Latvian PhD applicants was announced by CRUS on 1 September 2010 and it was open for 2 months – till 1 November 2010. In total 5 applications were received from Latvia. The submitted applications foresee the research in Human and Social Sciences, Mathematics, Natural- and Engineering Sciences, Biology and Medicine as follows:

- „Modelling of individual-oriented teaching process and support of technology for adults”;
- „Autogenous shrinkage and early age behaviour of high and ultra-high performance concrete”;
- „Association of *Anaplasma phagocytophilum* with skin lesions in *A. Phagocytophilum* seropositive dogs”;
- „Efficient DC/DC converter for renewable energy sources”;
- „Supporting Agile Development of Large Scale Information System”.

The home institutions of the potential fellows are: Liepaja University (1), Riga Technical University (3) and Latvia University of Agriculture (1) and the host institutions in Switzerland are: Università della Svizzera italiana (1), Empa (1), University of Bern (1), ETH Zurich (2). All applications were approved within the administrative evaluation and were transferred for the scoring by the home institution and the Latvian Science Council. Assigned scores by Latvian side have been sent to CRUS by 20 January 2011. The final decision on scholarships was taken on 24 March 2011 by the Steering Committee in Switzerland. Next open call will be announced in September 2011.

During the reporting period the Latvian scoring template was prepared and agreed with the MoES as well as the representative from the SEDA participated in the training seminar organised by CRUS on 28 October 2010 in Bern.

Swiss researchers activities in Latvia

The final project proposal is already approved by Swiss competent authorities and the Intermediate body is planning to start implementation of the project in July 2011 according to the final project proposal.

The project offers the possibility to the Latvian higher education and research institutions to obtain short term grants with an aim to invite academic staff members – lecturers, professors and researchers – from the Swiss higher education and research institutions to do lecturing or to share research experience during their stay in Latvia between 3 working days and 2 months.

It is expected, that the project will open up more possibilities for the Latvian higher education and research institutions to initiate new and more contacts in the area of lecturing and sharing of research experience. Objectives to be reached through the project include opening of access to partners interested in cooperation, exchange of lecturing and research expertise thus facilitating the upgrading of study programmes, optimization of the learning process, introduction of new information sources (printed or electronic) in a foreign (original) language, creation of a stimulating working environment, transferring of research experience.

For the whole duration of the project seven open calls are scheduled. The 1st open call for applications will be launched in September 2011, further the open calls for applications will be launched twice a year (March and September) in 2012, 2013 and 2014.

It is planned that the financing available within the project will allow to allocate at least 45 fellowships and to establish up to 30 partnerships or networks.

2.6. Special allocations

Under the Special allocations one block grant and two projects will be implemented:

- “NGO fund” (the total financing – 4 117 647 CHF, including 15% national co-financing). The Intermediate body is the SIF;
- “TAF” (the total financing – 264 226 CHF, which is 100% Swiss contribution). The Executing agency is the MoF;
- “PPF” (the total financing – 186 905 CHF, including 15% national co-financing). The Intermediate body is the MoF.

NGO fund

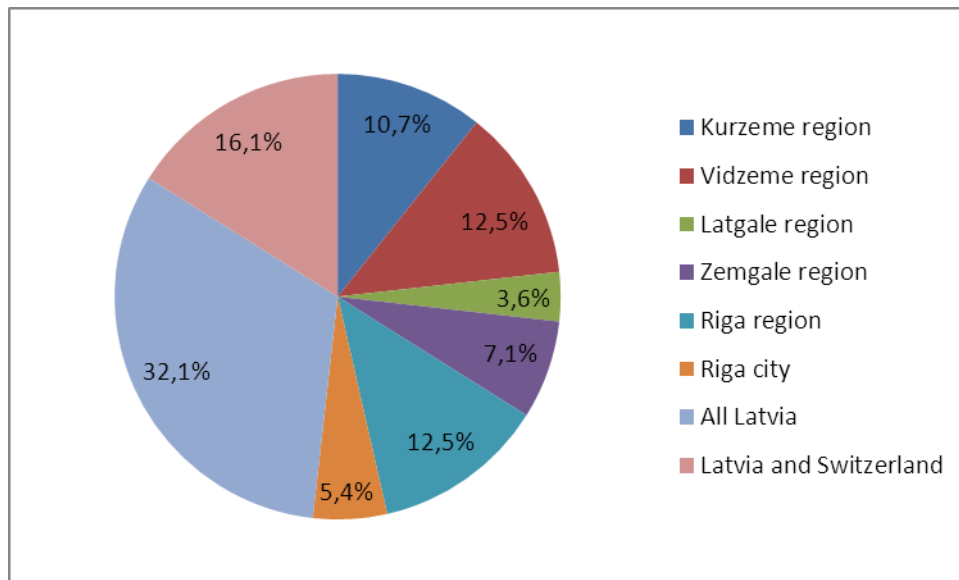
The project is being implemented in accordance with the implementation schedule. The Open Call Guidelines were approved on 23 March 2010 by the Cabinet of Ministers of the Republic of Latvia as the Rules of the Cabinet of Ministers. Single open call for subproject proposals was announced on 6 April 2010 with the total funding 3 623 530 CHF. Submission and evaluation of subprojects was organized in two parts. The deadline for submission of the concept note (the first part) was 13 May 2010. As the interest expressed from the society was very high, in April 2010 six informative seminars for potential applicants were held (in Daugavpils, Liepaja and Bauska, and three in Riga) instead of the initially planned three seminars. In total 381 potential applicants attended seminars.

In the first part 455 subprojects’ proposals were received and requested financing 10 times exceeded the available one. Evaluation of proposals was made within 2 months and according to the criteria set in the Open call guidelines approved by the Cabinet of Ministers. In the result 78 proposals were rejected as they did not meet the eligibility criteria, but 106 proposals did not receive the necessary minimal score set in the Open call guidelines. According to the Open call guidelines, proposals which received the highest score and also taking into account that requested funding may not exceed the available funding for more than three times, were forwarded for elaboration of full application. In total 120 subproject proposals (72 micro projects un 48 macro projects) with the highest scores were pre-selected and their applicants were invited to the second part (submission of full application form), but the others (151 proposals) were rejected due to lack of the financial resources.

The deadline for submission of the full application form was 2 September 2010. In July 2010 two informative seminars for potential applicants were held on issues related with the development of the second part of the application form. In total 131 participants took part in these seminars. In the second part – 110 subprojects’ proposals (65 micro projects and 45 macro projects) were received, but 10 proposals were not received. Decision on subprojects to be financed from the NGO fund was taken on 5 November 2010 when 56 subprojects (37 micro projects and 19 macro projects) were supported. Please see the list of approved subprojects in the Annex 1. In the subprojects implementation will be involved 18 partners from the Switzerland and the majority will be implemented in cooperation with local governments, state and other non-governmental organizations of Latvia. 25 proposals were rejected due to lack of the financial resources. In November 2010 the kick-off seminar for the sub-projects’ implementers was held. Implementation of the sub-projects has started in January 2011 and all 56 implementation agreements have been signed between the SIF and subprojects’ implementer. The SIF made the advance payments to subprojects’ implementers during December 2010 and January 2011 in total amount 704 509 CHF, including grant 598 833 CHF.

The graph below shows statistical data about regions of Latvia where subprojects’ activities will be implemented.

Graph 2 “Approved subprojects’ activities by regions”



TAF

During the reporting period following activities were covered from the TAF: organization of the annual meeting, participation in the conference in Switzerland, provision of publicity and translation measures, as well as purchase of standard software licences and update of management information system for the CFCA.

Taking into account that in the TAF significant saving was recognized by the NCU, the NCU proposed to de-commit from the TAF 635 774 CHF and the Swiss competent authorities approved this proposal. Therefore the current grant of the TAF is 264 226 CHF.

The Project agreement of the TAF envisaged two external intermediary financial audits, but since actual costs of the TAF after de-commitments are below the threshold 500 000 CHF, there was proposed by the NCU to exclude both intermediary financial audits and to amend the Project agreement accordingly. The Swiss competent authorities approved amendments in the Project agreement of the TAF on 10 February 2011.

PPF

In total three subprojects are supported within the PPF. Two subprojects have been already completed whereas the 3rd one shall be completed in 30 June 2011:

- "Preparation for implementation of the project "Remediation of historically polluted areas in Sarkandaugava"" (the utilized financing – 89 855 CHF, including 15% national co-financing). The Executing agency is the SES;
- “Research on youth training needs and interests in peripheral or disadvantaged regions” (the utilized financing – 19 402 CHF, including 15% national co-financing). The Executing agency is the MoES;
- “Preparation for implementation of the project “Remediation of historically polluted area in Sarkandaugava - “Ovi Riga Ltd.”” (the total allocated financing – 70 586 CHF, including 15% national co-financing). The Executing agency is the SES.

Since the last project outline was approved by the Swiss competent authorities on 9 November 2010 and no additional studies under the PPF were requested from the project promoters or the Swiss side, the NCU proposed to de-commit current leftover 147 133 CHF from the PPF and accordingly to amend the Project agreement. The Swiss competent authorities approved de-commitment from the PPF in the amount of 141 131 CHF and requested to leave a reserve within the PPF in the amount of 6 002 CHF for the PPF subproject "Preparation for implementation of the project "Remediation of historically polluted area in Sarkandaugava - "Ovi Riga Ltd"". Therefore current grant of the PPF is 158 869 CHF.

Research on youth training needs and interests in peripheral or disadvantaged regions

According to the application activities were planned to be completed in May 2010, but due to procurement procedure the subproject was slightly delayed and completed on August 2010.

Research activities included a representative survey about young people, an examination of good practices of already operating youth centres, evaluation of municipalities that had applied for implementation of component projects. The tasks of the research project were:

- to review good practice examples of youth centres and to describe existing operation models;
- to evaluate youth policy in municipalities, which applied for the project's funding;
- to find out the level of young people's satisfaction with the work of youth centres, and their willingness to participate in such centres' activities;
- to find out about youth preferences of themes and topics for non-formal education activities, as well as desirable forms of such training;
- to produce recommendations for youth multifunctional centres' establishment and essential training and events programmes.

Results of the research were successfully used for the development of the final project proposal "Support for the development of youth initiatives in peripheral or disadvantaged regions".

Preparation for implementation of the project "Remediation of historically polluted area in Sarkandaugava - "Ovi Riga Ltd."

The application was submitted to the NCU together with the final project proposal "Remediation of historically polluted area in Sarkandaugava". The application was approved by the SECO on 21 September 2010 with the higher grant than requested amounting to 66 000 CHF. Whereas taking into account that the SES confirmed to the NCU, that planned total costs of the subproject shall remain unchanged, the subproject's implementation agreement between the NCU as the Intermediate body and the SES as the project promoter was concluded for total costs 70 586 CHF in accordance with the subproject application. Therefore the commitment for the subproject was 59 998 CHF. The objective of the subproject is to obtain the necessary data on historically polluted area in Sarkandaugava – "Ovi Riga" Ltd. and to prepare the appropriate documentation in order to be able later on to complement the project "Remediation of historically polluted areas – in Sarkandaugava".

The subproject is being implemented according to the planned timeframe. During the reporting period evaluation report for survey results in order to evaluate determined results of remediation works was completed. Expert's report was included in the final project proposal "Remediation of historically polluted area in Sarkandaugava". The agreement for the preparation of the feasibility study was concluded with the State Ltd. "Vides projekti" in December 2010. The geological survey of the polluted area in „Ovi Riga" Ltd. territory (aprox. 22 000 m²) was completed in the end of February 2011 and the next step – the hydro

geological computer simulation – was started in March 2011. The subproject is planned to be completed till 30 June 2011.

3. Progress made towards implementation of the Swiss programme against the conceptual framework

Please find below a short report on achievements in respect of:

I Swiss programme's overall objectives:

- 1) *to contribute to the reduction of economic and social disparities between Latvia and the more advanced countries of the enlarged EU:*

The NGO fund promotes civil society's contribution to economic and social cohesion by supporting NGO activities in increasing life quality of children, youth and retired persons.

The project "Remediation of historically polluted areas - in Sarkandaugava" aims to achieve improvement of soil, ground, underground and surface water quality in Sarkandaugava area, that conforms with the Swiss programme's objectives on reducing promotion of economic and social disparities between Latvia and most developed countries of the enlarged EU.

The objective of the project "Financial reporting technical assistance project" is to ensure conformity of Latvia's accounting and auditing legislation with the *acquis communautaire* and proper functioning of administrative institutions as well as to improve and to strengthen administrative capacity in financial reporting policymaking field, legislation and standard setting, thus facilitating strengthen of financial reporting system which will enhance the quality and reliability of financial information presented by Latvian companies leading to better-informed decision making and increased investor's confidence, resulting in a business environment conducive to sustained economic growth, and growing economy less prone to financial systems crisis.

The block grant "Swiss Researchers Activities in Latvia" will develop and strengthen the potential of the Latvian higher education and research institutions through an enhanced access to a high-quality higher education and research by modernization of the existing study standards and contents, bringing new approaches to training and serving as an efficient platform for exchanging of the best practices between Latvia and Switzerland, thus facilitating preparation of qualified specialists that meet the demands and development tendencies of the national economy.

Micro lending programme will improve access to micro loans to micro enterprises and self-employed persons (individuals – economic operators) for setup and development of business activities. The project will contribute to growth of employment and rise of living standards of Latvian population, thus facilitating the growth of micro businesses and economic activity in the country.

The overall objective of the project "Modernization of courts in Latvia" is to modernize courts of Latvia through use of technology and establishment of modern methods in court management, thus facilitating strengthening of the capacity of judiciary, improvement of quality of the judiciary and access to the judiciary for the inhabitants and business.

- 2) *to contribute within Latvia to the reduction of economic and social disparities between the dynamic urban centres and the structurally weak peripheral regions:*

The project “Implementation of local governments’ activities by ensuring the transportation of school children and related support measures” aims to improve the schoolchildren transportation system in peripheral and disadvantaged regions of Latvia which is based on a transportation system analysis including a beneficiary needs assessment, which will facilitate access to qualitative education and to increase safety of school children, thus improving the life of inhabitants of covered areas.

The project “Remediation of historically polluted areas - in Sarkandaugava“aims to restore and improve environmental quality of polluted areas and prevent danger to human health in Sarkandaugava area (part of Riga), thus reducing promotion of economic and social disparities between dynamic urban centres and structurally weak peripheral regions.

The objective of the project “Support for the development of youth initiatives in peripheral and disadvantaged regions” is to establish multifunctional youth initiative centres in local municipalities, as well as organizing trainings and seminars for different target groups in order to increase number of socially active young people in peripheral and disadvantaged regions, thus diminishing social inequality and differences between developed and less developed regions.

II Swiss programme’s specific objectives:

1) Enhanced employment

The project “Micro lending programme” will enhance creation of job places within approved projects (granted micro loans), thus facilitating the growth of economic activity and rise of living standards of Latvian population. According to the final project proposal it is planned, that due to approved loan applications within this project 900 people will be employed in microenterprises, and it will facilitate to decrease number of people living in poverty. The project is currently under elaboration process by the Executing agency and the implementation is planned to be started in the second half of 2011.

2) Preserved environment

There are still areas of intense historical pollution in the territory of Latvia from which pollution spreads further into ground, groundwater and surface waters, thus endangering environmental objects and human health. One of the most polluted areas in the territory of Latvia is historically polluted areas in Sarkandaugava territory, therefore it was chosen for remediation under the project “Remediation of historically polluted areas - in Sarkandaugava“. In the result of the project the area of 77'000 m² will be remediated from pollution. The project will improve quality of soil, ground, groundwater and surface waters in the territory of Sarkandaugava by stopping oil product pollution inflow into Sarkandaugava channel and further into the Daugava River and the Baltic Sea. Thus danger to human health by improving public bathing water quality in Bolderaja area (part of Riga) for approximately 10 thousand people will be eliminated. The influence from polluted areas to NATURE 2000 protected territories by improving environment condition in the Coastal Country Park territories – Mangalu Island (8,036km²) and Milestibas Island (0,6 km²) - will be reduced. The implementation of this project starts from 1 April 2011.

3) Promoted economic growth

Economic growth will be promoted within the “Micro lending programme” by improving access to financing for the micro loans. Micro lending is an efficient instrument to facilitate business start-ups, thus contributing to employment, entrepreneurial and economic development of the country. During the project implementation it is planned to issue 630

micro loans to micro enterprises and self-employed persons (individuals – economic operators) for setup and development of business activities. The project is currently under elaboration process by the Executing agency and the implementation is planned to be started in the second half of 2011.

In a context of economic downturn, development of the potential of higher education and science and contribution of the both spheres to the recovery of national economy are emphasized. The long-term benefit from the project “Swiss researchers’ activities in Latvia” and the block grant “Scholarship fund” lays in the preparation of qualified specialists that meet the demands and development tendencies of the national economy. Law on Higher Education Institutions of Republic of Latvia provides that state institutions and higher education institutions promote international collaboration of higher education institutions in joint projects and programmes. It is planned that the financing available within the Scholarship Fund will allow to support approximately 43 six-months scholarships for junior researchers, who will be able to continue their scientific projects in Swiss research institutions as well as approximately 58 short term research visits for senior researchers acting as mentors. It is planned that 45 fellowships will be allocated to Swiss researchers to do lecturing or shear with research experience in Latvian higher education and research institutions within the project “Swiss researchers’ activities in Latvia”. It is also planned that approximately 2000 students and academic staff members will have possibility to participate in lectures and research activities, which will be provided by Swiss researchers. The Scholarship fund is being already implemented since July 2010, and the 1st open call has been already completed, whereas the implementation of the project “Swiss researchers’ activities in Latvia” will start in July 2011 with the 1st open call in September 2011.

4) Enhanced social security

It is important that young people, regardless of their financial status are able to pursue their own interests in non-formal education and volunteer work. Young people by engaging in various activities in their leisure time develop different skills which can be useful in the job market, building a family and becoming active members of the society. Since the youth living outside the biggest cities has less opportunities to spend their leisure time valuably, the project “Support for the development of youth initiatives in peripheral or disadvantaged regions” will ensure establishment of 17 youth centres in peripheral or disadvantaged regions of Latvia as well as 100 seminars and 1 international and 5 regional conferences about the themes important for the youth. The project is currently under approval process by the Swiss competent authorities and the implementation is planned to be started in the 2nd quarter 2011.

To provide attractive environment for living, work and recreation in the regions of Latvia one of the actual necessities is to ensure children safety, because distances to local schools are considerable and buses being used for the transportation of school children were old and with insufficient quality. The project “Implementation of local governments’ activities by ensuring the transportation of school children and related support measures” enhances access to qualitative education and increases safety of school children in peripheral and disadvantaged regions of Latvia by ensuring their transportation to schools and by increasing the quality of means of transportation. Since 110 new buses were bought and delivered to local municipalities by January 2011 it is foreseen that at least 9000 schoolchildren will have the way to school and back to home much safer.

The NGO fund will enhance social security by improving social services, enhancing social networking and solidarity and strengthening NGOs working in social sector for the target

groups such as children, youth and retired persons. These target groups were selected because they are main population groups subjected to the social exclusion and risk of poverty in Latvia as well as the existing financial instruments available for the NGO sector is not focused on these groups. In the result 56 subprojects are supported for implementation with the aim to promote civil society's contribution to economic and social cohesion. It is planned that approximately 1000 persons will directly benefit from supported NGO activities.

5) *Encouraged institutional reforms*

Latvia is presently undergoing a process of optimization of schools' network aimed at reduction of total public costs for maintenance of schools. To ensure accessibility of education the national reform sets the need for transport acquisition for local municipalities in sparsely inhabited areas as the distances for children in order to get from home to school were increased. In order to mitigate this issue and to support the schools' reform of Latvia in total 110 new buses were bought and delivered to 59 municipalities by January 2011 within the project "Implementation of local governments' activities by ensuring the transportation of school children and related support measures".

In order to provide efficient functioning of the rule of law the court system should be as dynamic as all other fields of the society. This requires not only highly qualified judges and staff in courts, but also modern court management, infrastructure and technology at place. The Ministry of Justice and the Court administration already in 2007 set ambitious plans in field of judiciary, mainly, to provide necessary framework and instruments for new approach to judiciary, therefore the Swiss contribution were just in time to achieve these ambitious plans. One of the project's "Modernization of courts in Latvia" goals is to improve direct access to courts through use of new technologies and to improve information and service delivery to the inhabitants and business. The project is highly relevant to the activities of the European Council in the area of "E-justice". The usage of the modern information technologies in the court proceedings are declared as important tool for improvement of the quality and efficiency of the court procedures all over the EU Member States. In the result all courts (inc. Supreme Court) and prisons of Latvia will be able to provide videoconference sessions, and all courts will be able to record and to store court proceedings in digital form. The way how inhabitants and business can communicate with courts will be simplified with forms for claims and documents which will be available in the national court portal (www.tiesas.lv). Inhabitants and business will be enabled to submit claims, to send and to receive information from courts by electronic means.

Assistance of the project "Financial reporting technical assistance project" envisages diversion of the Swiss financial assistance for enhancing institutional and regulating capacity of Latvia anent to preparing and auditing financial reporting of the private sector at national level. The strengthened financial reporting platform will enhance the quality and reliability of financial information presented by Latvian companies, ranging from small entities to large cooperatives, leading to better-informed decision making and increased investor confidence and would mitigate the risk of financial crises. With the contribution of the project quality will be improved in the field of accounting and auditing through the training of civil servants (participating in the endorsement process of EU requirements), auditors, academics and other beneficiaries about ISA and IFRS by enhancing the institutional capacity about these issues in general. Thereby implementation of the provisions set in the 8th EU Directive regarding the public oversight and quality assurance systems will be ensured - the assistance in the methodology of public oversight and quality assurance and the development of audit

methodology and audit tools for Latvian medium and small size commercial companies of sworn auditors.

The NGO fund activities could in indirect way invest in encouraging institutional reforms by fostering cooperation between the civil society and public/municipal bodies. One of the principles of good governance includes transparency and involvement of all stakeholders in designing, implementation and monitoring of the policy. The cooperation mechanisms between NGOs and the public/municipal bodies that are responsible for social, children and youth policy will be established. Active cooperation with NGOs should continue by implementing joint projects, by developing legislative acts and by participating in working groups thus fostering sharing of information as well as inclusion of non-governmental sector into the decision making process, which is very crucial. This process is important both on state as well as on municipal level. In the implementation of subprojects in total 36 municipalities of Latvia will be involved and several organizations from non-governmental and governmental sector of Latvia will participate.

6) Enhanced border security and safety

One of the main problems among youth is systematic and arbitral wandering around. These youth can be easily assigned to an offense and become a criminal offense victim. Thus it is important to ensure places – Centres – where qualitative educational and leisure activities are provided, in order to involve these young people in different activities. If the leisure time is spent according to the interests of young people and in the appropriate setting it has socializing and educational value. Reduction of youth crime, substance misuse and other deviant behaviour will be effected with establishment of youth centres in peripheral or disadvantaged regions of Latvia under the project “Support for the development of youth initiatives in peripheral or disadvantaged regions”.

There are 7000 to 8000 conveying cases of accused persons yearly from prisons to courts for court proceeding. Most of them will be eliminated, after videoconference equipment will be bought and installed in courts and prisons under the project “Modernization of courts in Latvia”. Besides significant reduction of expenses for court proceedings, the project will also enhance border security and safety.

7) Reduced migration stress

Rate of migration out of Latvia is constantly increasing and the highest proportion of negative migration is for persons of age 20-29. That causes economical risk that Latvia potentially will lack labour force in the nearest future. Youth motivation to take part in social or political activities is very low and 35% of them are not interested in participation at all. There are still limited opportunities for above-mentioned target groups to spend their free time valuably. Accessibility of organised youth leisure, events and non-formal education in peripheral and disadvantaged regions as well as level of youth participation and initiative in the life of local communities and beyond will be increased by implementation of the project “Support for the development of youth initiatives in peripheral or disadvantaged regions” and the NGO fund.

Receiving support from the donor state for the project “Swiss researchers’ activities in Latvia” appears one of the solutions for raising an efficiency and quality of the studies and research work.

4. Disbursement plan of projects

The indicative disbursement plan of the projects in implementation shows planned reimbursements from Switzerland received in Latvia by years. In the table below one can see comparison between planned reimbursements, which were presented in the previous annual report, and actual reimbursements received in Latvia from Switzerland in 2010. Meanwhile for further years the comparison is shown between planned reimbursements, which were presented in the previous annual report, and actualized reimbursements, which were calculated according to the updated projects' Disbursement Plans and Budgets received from the project promoters.

Table 3 "Indicative disbursement plan"

	2010			2011			2012			2013			2014-2017			Total
	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	
TAF	90 366	13 043	14	64 224	48 675	76	65 616	37 798	58	60 560	40 220	66	336 280	124 490	37	264 226
PPF	109 377	79 913	73	0	70 355	n/a	0	0	n/a	0	0	n/a	0	0	n/a	150 268
Financial reporting technical assistance project	983 030	0	0	626 066	447 049	71	221 285	688 165	311	23 420	506 372	2162	123 994	336 209	271	1 977 795
Implementation of local governments activities by ensuring the transportation of school children and related support measures	7 800 000	5 855 297	75	8 200 000	7 874 759	96	0	68 865	n/a	0	0	n/a	0	0	n/a	13 798 921
Modernization of courts in Latvia	561 657	54 906	10	5 908 157	1 045 032	18	995 299	2 106 050	212	534 887	4 794 012	896	0	0	n/a	8 000 000
NGO fund	51 000	41 463	81	1 657 500	1 634 892	99	1 542 450	1 542 450	100	249 050	249 050	100	0	0	n/a	3 467 855
Remediation of historically polluted areas in Sarkandaugava	0	0	n/a	0	0	n/a	0	744 938	n/a	0	1 682 163	n/a	0	6 010 405	n/a	8 437 506
TOTAL	9 595 430	6 044 622	63	16 455 947	11 120 762	68	2 824 650	5 188 266	184	867 917	7 271 817	838	460 274	6 471 104	1406	36 096 571

The table above shows that the actual reimbursements from Switzerland received in Latvia in 2010 in total constitutes 63% from planned amount presented in the previous annual report. Main reasons of deviation between actual and planned reimbursements in 2010 and further years are following:

- Within the TAF: Costs which occurred in 2009 and in 2010 were less than planned and costs were reduced in further years due to the de-commitment of savings.
- Within the PPF: Necessity of repeated procurement procedure for carrying out the research on youth training needs and interests in peripheral or disadvantaged regions caused delay in implementation of the research. The third PPF subproject was approved on 21.09.2010, therefore new reimbursements are planned for the year 2011.
- Within the project “Financial reporting technical assistance project”: The project implementation is significantly behind the schedule contemplated in the budget set out in the final project proposal. The primary reason is delay of submission of supporting documentation and information on activities carried out by the project partner – CFRR, therefore the Executing agency was not able to prepare the 1st and the 2nd project interim reports, annual reports and reimbursement requests in due time. In light of unanticipated delays in signing of FRTAP agreements between the CFRR and Poland (signed in December 2009) and the CFRR and the Czech Republic (signed in July 2010), the CFRR deferred most activities related to Latvia in the 2009. The purpose of this deferral was to allow Latvia to benefit from cost sharing relating to implementation of activities on a regional basis, thus generating economies of scale. The decision to delay initiation of activities such as procurements in relation to each of projects’ components No.1, 2 and 3 has an ongoing impact on the timing of delivery of services comparing to the timing envisaged in the original project proposal. At the end this means that delivery of a large part of the services to be provided will be deferred to later periods than initially planned.
- Within the project “Implementation of local governments activities by ensuring the transportation of school children and related support measures”: Delay in the procurement procedure of school bus delivery occurred in 2010 as well as the advance payment for school bus delivery was less than planned due to the fluctuations of exchange rate. Taking into account that the project was prolonged till the end of June 2011, the last reimbursement is transferred to 2012.
- Within the project “Modernization of courts in Latvia”: Necessity of repeated procurement procedure for acquisition of video and audio equipment caused significant delay in implementation of projects’ activities. Taking into account that the repeated procurement procedure for acquisition of video and audio equipment is announced in March 2010, the reimbursements are rescheduled accordingly.
- Within the project “NGO fund”: Certain savings in the projects’ activities occurred due to fluctuations of exchange rate and lower costs than initially expected, otherwise the fund runs according to plan.
- Within the project “Remediation of historically polluted areas in Sarkandaugava”: Since the Project agreement is recently signed on 17.03.2011, new reimbursements for further years are planned. Currently in the table reimbursements planned for the 1st tranche are included.

5. Publicity activities and Swisness

Publicity

Progress has been made towards publicity measures of the Swiss Programme. The special webpage www.swiss-contribution.lv designed for the Swiss Programme has been regularly updated with all newest and most important information related to the Swiss Programme. The information and nearly all documentation on the webpage are still available both in Latvian and in English.

During reporting period the NCU together with the Communication Division of the MoF made several press releases about signing of project agreements and overall Swiss programme's implementation which were published in the internet (on 16.04.2010, 05.07.2010., 06.09.2010, 28.01.2011, 17 03 2011).

From the budget of the TAF in December 2010 the Swiss contribution publicity materials (calendars for 2011, pens, folders, bags and business card holders) were procured and distributed to all Executing Agencies, Intermediate bodies, competent line ministries and the Embassy in order to promote awareness of the contribution of the Swiss programme in the society.

Detailed overview about publicity measures and information activities carried out at the project level during the reporting period is given in the Annex 2 "Publicity measures and information activities within projects".

Swisness

Modernization of courts in Latvia

Already during the preparation of the final project proposal good initial cooperation was reached with the Swiss Federal Supreme Court. The Swiss Federal Supreme Court offers potential assistance during the project's implementation by:

- connection with Swiss practitioners who have experience in use of videoconference, mainly between courts and prisons;
- connection with Swiss court practitioners who have developed electronic communication solutions between courts and parties of court proceedings;
- connection with Swiss IT experts who have developed and managed secure electronic communication solutions.

Within the project the study visit to Switzerland was organized in 2009 with the aim to get acquainted with the use of the videoconference equipment in the Swiss Federal Prosecutor's Office and the Swiss Federal Supreme Court. Director of the Court Administration, State Secretary of the Ministry of Justice, Deputy State Secretary of the Ministry of Justice, Legal adviser of the Court System Policy division, Ministry of Justice, Chief Justice of the Supreme Court, Chief Judge of the Riga Regional Court took part in the study visit. During the study visit the delegation from Latvia was acquainted with the structure, operation and administrative facilities of the Swiss Federal Prosecutor's Office and the Swiss Federal Supreme Court. Main accent was put on issues related with installation of video equipment for video conferences as well the practical demonstration in the Swiss Federal Prosecutor's Office and the Swiss Federal Supreme Court.

Support for the development of youth initiatives in peripheral or disadvantaged regions

The AIPY as responsible institution for the implementation of the project is open for any forms of co-operation with the Swiss Confederation through the Embassy as well as through exchanging information among the institutions involved in the project and youth work. The co-operation with the persons from the Swiss Confederation involved in youth work will be established in the activities carried out in the Component No.2 “Organization of trainings and events for youth and trainings for persons involved in youth work as well as elaboration of methodological and training materials”(for example, an international conference organised). The Embassy has proposed their assistance in searching for project partner in Switzerland. As well the AIPY has electronically contacted with the Swiss Competence Centre for Exchange and Mobility to enquire about possibilities of partnership’s establishment, but unfortunately answer has not yet been received. Support from the Swiss competent authorities would be welcome for partnership’s establishment.

NGO fund

19 subprojects will be implemented in co-operation with organizations from Switzerland (in total 18 different organizations). Information about subprojects implemented in partnership and title of partner organizations is presented in the Annex 1 “List of approved subprojects within the NGO fund” the table section “Subprojects with Swiss partners”.

The partner organizations will provide assistance in the subprojects’ implementation by:

- exchange of experience regarding education of children with special needs, supervision of teacher training and conducting seminars for teachers and parents;
- conducting a seminar on Swiss experience in educating socially excluded vulnerable children and young people about sexuality, reproductive health and rights;
- exchange of experience regarding prevention of juvenile offences and working with children and young people with low participation skills and poverty risks;
- exchange of experience regarding active civil participation of seniors and regarding operation of community centres and NGOs’ work towards reducing social rejection among children, youth and seniors;
- exchange of experience regarding development of innovative social services for children and regarding educating youngsters that live in orphan houses;
- consulting the subproject’s implementer about planning and implementing the subproject activities and during preparation of particular events;
- sharing of experience on community-based work with partners and youth organizations as well as conducting lessons about community-based work;
- conducting art therapy workshop and demonstrating Montessori pedagogy in practice in Switzerland;
- sharing of experience during elaboration and adapting volunteer work training programs;
- exchange of experience regarding addiction prevention;
- participation in co-operation network.

Within 9 subprojects experience exchange visits are planned to be organized to Switzerland.

Implementation of local governments activities by ensuring the transportation of school children and related support measures

Within the project in January 2010 the creative contest “My school bus” for school children was organized in close cooperation with the Embassy. The contest was organized for 3 age groups and each of the group had different task and different prizes:

- for children from 1-4 grade a drawing contest “My class is going to the excursion”, including a short description about the excursion. The prize – 1000 litres of fuel, also for the excursion. The winner – the 3rd grade of the Zigure Elementary School;
- for children from 5-9 grade a contest “Good behaviour in the bus” (10 things can be done and should not be done in the bus). The prize – a visit to the water park “Livu akvaparks”. The winner – the 9th grade of the Zasa Secondary School. The winner’s work was used to elaborate the rules of behaviour in the bus;
- for children from 10-12 grade a contest “Logo for my bus”. The prize – a trip to Switzerland for two persons. The winner – the 10th grade of the Kaunatas Secondary School. The winner’s work was used to elaborate the logo of the school bus.

The Embassy provided all above mentioned prizes for winners. As a special prize – a visit at the residence of the Ambassador of the Swiss Confederation in Latvia – was given to the school children from the 5th grade of the Madona secondary school for their interesting and creative work in the drawing contest. The Ambassador of the Swiss Confederation in Latvia Ms. Gabriela Nützi Sulpizio and representatives from the Embassy took part in the opening and closing events of the contest, as well participated in the signing ceremony of bus supply contracts and in several bus supply events.

Scholarship fund

Major support was received from CRUS (especially from Ms Aude Pacton) – providing all the necessary information, helping out with developing various documentation as well as by coming to Latvia for the meeting with SEDA to discuss all the unclear issues.

In cooperation with the CRUS recommendations for the Latvian higher education and research institutions (home institutions) were elaborated by the SEDA in order to help home institutions to find host institutions in Switzerland. At present, eligible home institutions are in total 124 and eligible host institutions are in total 25.

Swiss researchers activities in Latvia

Co-operation at the project level is planned with the CRUS with an aim to provide information dissemination support on project activities among the Swiss researchers’ community. There will be no financial liabilities between the SEDA and the CRUS. Cooperation at the sub-projects’ level is planned between the Swiss higher education and research institutions and the Latvian higher education and research institutions providing the delivery of Swiss research expertise to Latvia. Partnership Agreement on the sub-project implementation will be signed by both parties – Swiss higher education and research institution (sending institution) and Latvian higher education and research institution (hosting institution).

Activities for building-up and strengthening the collaboration between the Swiss and Latvian higher education and research institutions will be carried out by this project and Scholarship Fund during the same period, thus facilitating more efficient project implementation.

6. Summary of audits

In the year 2010 one system audit as planned was carried out by the Audit and revision department of the MoF. The audit was performed in following institutions:

- the NCU,
- the Paying authority,
- the SIF,
- the MoES as the competent line ministry and as the promoter of the PPF subproject,
- the SEDA as the Coordination body for the Scholarship fund,
- the SRDA,
- the Court administration,
- the SES as the promoter of the PPF subproject.

The main task of the audit was to provide assurance about performance efficiency of the internal control system established for implementation of the Swiss programme.

Main conclusion of the audit was that in general the internal control system for implementation of the Swiss programme has been established and it works. In the result there were some recommendations for improvement issued for the NCU, the MoES, the SRDA, the Court administration, the SES and the SIF are mostly related to improvement of institution's internal normative acts and storage of documents according to requirements and do not influence the management and control system of the Swiss programme. All recommendations proposed for prevention of deficiencies identified within the audit have been implemented till the end of the reporting period. The summary on management and control system audits and project audits performed within the framework of the Swiss Programme in 2010 received from the Audit and revision department of the MoF is presented in Annex 3.

In compliance with national legislation the control and audit plan of public institutions has to be elaborated for the calendar year. Therefore information about planned system audits for the next reporting period is available only for the period April-December 2011. The control and audit plan for the year 2012 will be known in February 2012. Please see the audit plan for the year 2011 in the Annex 4.

The Ministry of Justice has carried out the system audit for the project "Modernization of courts in Latvia" in January 2011 as planned. The audit report is in elaboration process and it will be approved by the Ministry of Justice in the 2nd quarter of 2011.

7. Report of the action plan of the reporting period

The table below presents the action plan for the reporting period from April 2010 till March 2011, which was presented in the previous Annual report, with the comparison between planned time schedule and actual one as well as with explanations about the deviations.

Table 4 “The action plan of the reporting period”

Tasks	Planned	Deviations from planned
Submission of the project outlines to the Embassy: – “Swiss lecturing activities in Latvia” – “Micro lending programme”	II Quarter 2010 II Quarter 2010	– N/A – IV Quarter 2010 (2 November 2010) Deviation caused because approval at national level was rather complicated than planned. Harmonization of the project outline had to take place with 4 ministries (the Ministry of Economics, the Ministry of Culture, the Ministry of Agriculture and the Ministry of Welfare), which was obligated with the decision of the Cabinet of Ministers of Latvia taken on 16.03.2010. As well as approval process of the project outline in the Steering Committee was longer than for other projects.
Submission of the final project proposals to the Embassy: – “Remediation of historically polluted areas in Sarkandaugava” – “Support for the development of youth initiatives in peripheral or disadvantaged regions ”(after completion of the PPF) – “Swiss researchers activities in Latvia” – “Micro lending programme”	II Quarter 2010 III Quarter 2010 IV Quarter 2010 IV Quarter 2010	– III Quarter 2010 (4 August 2010) Deviation caused because the state aid issues needed to be clarified. – I Quarter 2011 (9 February 2011) Deviation was caused due to a need to prolong the PPF subproject for 3 months. – N/A – II Quarter 2011 Re-scheduled due to deviations in submission and approval of the project outline.
Open calls for proposals under: – “NGO fund” – “Scholarship fund” (the 1 st call)	II Quarter 2010 III Quarter 2010	– N/A – N/A
Signing of Project agreements: – “Scholarship fund” – “Remediation of historically polluted areas in Sarkandaugava” – “Support for the development of youth initiatives in	II Quarter 2010 III Quarter 2010 IV Quarter 2010	– N/A – I Quarter 2011 (17 March 2011) Re-scheduled due to deviations in submission and approval of the project outline. – II Quarter 2011

<p>peripheral or disadvantaged regions ” (after completion of the PPF)</p> <ul style="list-style-type: none"> – “Swiss lecturing activities in Latvia” – “Micro lending programme” 	<p>I Quarter 2011 I Quarter 2011</p>	<p>Re-scheduled due to deviations in submission and approval of the project outline.</p> <ul style="list-style-type: none"> – II Quarter 2011 <p>According to the project`s start date – 1 July 2011– set in the final project proposal.</p> <ul style="list-style-type: none"> – III Quarter 2011 <p>Re-scheduled due to deviations in submission and approval of the project outline.</p>
<p>Completion of the School buses project</p>	<p>I Quarter 2011</p>	<ul style="list-style-type: none"> – II Quarter 2011 <p>The SRDA proposed to prolong duration of the project for 4,5 months till 30 June 2011 in order to carry out additional publicity measures. Respective project amendments were accepted by the Swiss competent authorities on 28 January 2011.</p>
<p>Audits of projects:</p> <ul style="list-style-type: none"> – the <i>Intermediary Financial Audit</i> of the Court modernization project – the <i>Final Financial Audit</i> of the School buses project 	<p>IV Quarter 2010 I Quarter 2011</p>	<ul style="list-style-type: none"> – I Quarter 2011 <p>Since the covering period of the audit ended on 31 December 2010, the audit was performed in February 2011. Audit report will be submitted to the Embassy within the deadline set in the Project agreement.</p> <ul style="list-style-type: none"> – III Quarter 2011 <p>Taking into account that the project was prolonged till 30 June 2011 accordingly the audit was rescheduled. Respective project amendments were accepted by the Swiss competent authorities on 28 January 2011.</p>

8. Planning for the next reporting period

Latvian action plan for the next reporting period April 2011 – March 2012 is presented in the table below on a monthly basis for each individual project separately:

Table 5 “The action plan for the next reporting period”

Project	Tasks	2011										2012		
		April	May	June	July	August	September	October	November	December	January	February	March	
PPF	Completion of the subproject “Remediation of historically polluted area in Sarkandaugava - “Ovi Riga Ltd”			X										
	Final financial audit carried out					X	X							
	Completion of the PPF						X							
Implementation of local governments activities by ensuring the transportation of school children and related support measures	Project closing event		X											
	Completion of the project			X										
	Final financial audit carried out		X	X										
Modernization of courts in Latvia	Recommendations of the Intermediary financial audit submitted to the Embassy	X												
NGO fund	Intermediary financial audit carried out									X	X	X		
Scholarship fund	2 nd Open call for proposals announced						X							
Remediation of historically polluted area in Sarkandaugava	Project opening event			X										
	Announcement of the procurement for remediation works				X									
	Submission of the research made under the PPF to the Embassy					X								
	Submission of the updated final project proposal and the amendment request of the Project								X					

	agreement to the Embassy													
Swiss researchers activities in Latvia	Signing of the Project agreement	X	X											
	Signing of the Implementation agreement		X	X										
	1 st Open call for proposals announced						X							
Support for the development of youth initiatives in peripheral or disadvantaged regions	Decision on the final project proposal by the Swiss competent authorities	X												
	Signing of the Project agreement		X											
	Signing of the Implementation agreement			X	X									
Micro lending programme	Submission of the final project proposal to the Embassy	X												
	Decision on the final project proposal by the Swiss competent authorities			X										
	Signing of the Project agreement				X									
	Signing of the Implementation agreement				X	X								

List of approved subprojects within the NGO fund

Subproject's implementer	Subproject's title	Implementation period, in months	Total eligible costs, LVL	Fund's financing, LVL	Implementer's co-financing, LVL	Subproject's implementation place	Short description of subproject's activities
Subprojects with Swiss partners							
Micro subprojects							
Foundation "The Talsi Region Community Foundation"	Young people and seniors help improve life quality in the northwest part of Latvia	12	22 652	21 520	1 132	Talsu, Rojas un Dundagas municipality	Activities will be implemented in partnership with the organization "Mobile Jugendarbeit Basel". Promotion of active socialization active aging and civic participation for seniors in the North part of Kurzeme and youth motivation in participation in improvement of region life quality. Development of cooperation between generations in region as well as of cooperation between youth and senior's NGOs and municipalities.
NGO „Ozols”	Development of cooperation between generations of people under risk of social exclusion and poverty in Madona district	8	22 639	21 507	1 131	Madona, Madonas municipality	Activities will be implemented in partnership with the organization "Sonnenhof Arlesheim". Establishment of support center "Generations" for social exclusion and poverty risk groups to promote cooperation between generations and their integration in the labor market, education and society. Organization of comprehensive and motivational training cycle with focus on self-employment, maintenance of self-esteem and general socialization. Psychological consultations and specific rehabilitation ensured for children and young people with functional

							disorders and disabilities.
Latvian Pedigree Rabbits Breeders' Association	Rabbit Fans' School for poverty-exposed children, youth, and seniors to learn the rabbit breeders craft	12	18 927	17 950	977	Kuldiga, Kuldigas municipality, Kabiles rural territory , Kandava, Kandavas municipality, Vanes rural territory , Zurich, Bern un Schenkon	Activities will be implemented in partnership with the organization "Global Hope Network International Switzerland". Unemployed youth in Kabile and Vanes parish will be educated for rabbit breeder profession and will gain skills in establishment of rabbit farm in the Rabbit Fans' School, thus improving life quality of youth and their families and promoting cooperation between generations.
The Children of the Sun	Be who you want to be!	10	22 570	21 441	1 128	Jelgava, Riga, Switzerland	Activities will be implemented in partnership with the organization "Stiftung Kinderdorf Pestalozzi". Social integration encouraged for youth without familial care, thus creating equal opportunities to pursue their career goals.
Society „Social co-responsibility	Voluntary work as tool of youth social inclusion	12	12 533	11 884	648	Cesis, Cesu municipality and teritoriy of former Cesu district, Zurich	Activities will be implemented in partnership with the organization "Infoklick.ch". Volunteering work in the community facilitated, as an essential mechanism for development of youth social and life skills and for spending useful leisure time, leading youth at social exclusion and poverty risk to civic participation and their competitiveness in the labor market.
Society „Montessori ABC"	The Joy of Learning Together!	11	9 800	9 310	490	Riga, Ogres municipality, Suntazu rural territory , Adliswil	Activities will be implemented in partnership with the associated partner „House of Kids". Strengthening of capacity of the newly formed Society „Montessori ABC" and ensure its sustainability by repairing premises for Montessori classes in Riga, as well as purchase the necessary furniture and Montessori teaching materials to work with children. Conducting developing Montessori classes in Riga for children who at poverty risk and whose parents are abroad for of long-term.

							Organization of Montessori workshops for children at poverty risk from Suntazi and Laubere. Sharing of experience with teachers and other professionals in Latvia and Switzerland, thus promoting implementation of similar projects and civic participation.
Riga Old Saint Gertrude's Evangelical Lutheran Congregation	Informal and Values Education Program for Youth and Seniors	12	18 998	18 048	950	Riga	Activities will be implemented in partnership with the organization „Campus für Christus Schweiz”. Non-formal and value education programs for youth and seniors will be elaborated and implemented by establishment and maintenance library /reading room of spiritual literature as well as establishment and maintaining of training centre is planned.
Macro subprojects							
SOS Children's Villages Latvia	Inclusive family, kindergarten, school and community	18	91 984	82 785	9 198	Zemgale region, Bauskas municipality	Activities will be implemented in partnership with the University of Teacher Education Central Switzerland “Lucerne”. Provide opportunities for children with special needs to acquire a qualitative education. Positive expertise gained from other educational institutions and the Swiss partner. Encourage seniors - former and current teachers – for active integration in society through their knowledge and skills in working with children who have learning problems and are at social exclusion risk. Encourage children and young people which are subjected to social exclusion for social inclusion in school and activities out of school.
Latvia's Association for Family Planning and Sexual Health	3D: Think! Do! Live!	18	80 931	72 838	8 093	Cesis, Riga, Latvia	Activities will be implemented in partnership with the Swiss Foundation for Sexual and Reproductive Health “PLANeS”. Discover, evaluate and implement appropriate Swiss experience of working

"Papardes zieds"							with youth from socially excluded groups in the field of reproductive health. Educate youth (13-20 years) about sexuality, reproductive health and their rights, thereby reducing risky and impact of irresponsible behavior to their health.
Centre for Public Policy PROVIDUS	Building a Support System to Prevent Juvenile Delinquency	18	84 675	76 208	8 467	Riga; Saldus municipality; Madonas municipality; Cesu municipality	Activities will be implemented in partnership with the organization "Institut international des Droits de l'Enfant". Elaborate for Latvian region-specific, valid, sustainable support system for prevention of juvenile delinquency, involving local experts, representatives of local communities, as well as youth themselves in this social process. Strengthen cooperation between Latvian and Swiss professionals in youth affairs in the field of social risk mitigation for youth in Latvian regions.
Women Rights Institute	Seniors' way	18	92 000	82 800	92 00	Riga un Jekabpils, Plavinu, Jaunjelgavas, Varaklanu, Alojās un Rucavas municipality	Activities will be implemented in partnership with the organization "Schweizerisch – Baltisches Komitee". Promotion seniors' active civic participation and building a bridge between the state, municipalities and NGOs in order to involve seniors in decision-making process. Trainings will be organized for 280 seniors to educate them in policy-making and supervision issues, participation in elaboration of at least 9 normative acts will be provided and 14 awareness activities organized about social needs.
Association „NEXT"	Look farther!	12	33 513	30 109	3 404	Aizputes municipality, Talsu municipality, Saldus municipality, Ogres municipality,	Activities will be implemented in partnership with the organization "Pro Aizpute Society". Improving life quality for 200 children and youth subject to various forms of social exclusion and poverty risk in Kurzeme, Vidzeme and Zemgale regions by promoting their civic participation skills and giving option to take a part in decision-

						Baldone, Gulbene, Balvi, Aluksne, Schwerzenbach	making process and in development process of their local government . Various non-formal education activities are planned to be carried out focusing on skills, knowledge and lessons learned that cannot be obtained through formal education.
Latvia Business Women Association	Development on non-formal education system to decrease social and economical differences in society	18	92 000	82 800	9 200	Riga, Leimane rural territory , Jekabpils municipality, Daugavpils	Activities will be implemented in partnership with the organization “Club for Women Entrepreneurs”. Provide development and implementation of unique non-formal system, which would allow youth to gain business skills and facilitate their integration in society and active participation in social and economic processes. Youth with social exclusion risk will have opportunity to obtain self-dependent living and work skills to facilitate their integration in the labor market, as well as daily support in social and career change processes will be provided for them . Lifelong learning idea among seniors will be promoted, providing the opportunity to participate and gain social experience through art education and organization of exhibitions jointly.
Latvian 4 -H	„All I do, I do with fun!”	18	91 375	82 227	9 148	Kekava, Saldus un 28 municipalities, Lindau	Activities will be implemented in partnership with the organization “Schweizerische Landjugendvereinigung”. Swiss NGO’s experience in reduction of social exclusion among children, youth and seniors will be gained. The cooperation and training programme elaborated for children and youth (9-18).
Development Centre for Family	Establishment of community centre "For Children Friendly Maskavas forstate"	18	92 000	82 800	9 200	Rigas, Lozanna	Activities will be implemented in partnership with the organization “Familles Solidaires”. Establishment of children and youth day care center in area with a high level of violence thereby providing preventive activities for young offenders,

							child victims of violence and street children, thus providing mitigation of influence of disadvantaged environment and social needs for them. Development of innovative methods in work with target groups at risk, thus strengthening exchanges between Latvian and Swiss organizations.
Youth organization „Avantis”	Believe in yourself, Latvia!	18	84 719	75 669	9 050	Riga un Riga region, Daugavpils, Daugavpils municipality, Jekabpils, Jekabpils municipality, Ventspils, Ventspils municipality	Activities will be implemented in partnership with the association „Burning Wheels Tour”. Improving life quality for 500 children and youth subject to various forms of social exclusion and poverty risk in Riga, Daugavpils, Ventspils and Jekabpils cities and regions by raising children and youth motivation and giving opportunities to spend their leisure time in an informal, interesting and safe environment, where skills, experience and expertise that will be relevant for their whole lives is given.
Riga Old Saint Gertrude's Evangelical Lutheran Congregation	Implementation and up keeping of the Social Support Centre "Gertrude"	18	89 000	80 100	8 900	Riga	Activities will be implemented in partnership with the organization „Campus für Christus Schweiz”. Establishment of the social support centre "Gertrude" in order to carry out activities for children, youth and seniors with social exclusion and poverty risk.
NGO „NEXT MEDIA GROUP”	Videostories „Bee free!”	12	59 509	53 547	5 961	Riga, Daugavpils, Liepaja, Jekabpils, Valmiera, Jelgava, Kuldiga municipalities, Bern	Activities will be implemented in partnership with the associated partner „Swiss National Youth Council”. Improving life quality for children and youth subject to various forms of social exclusion and poverty risk in Kurzeme, Vidzeme and Zemgale regions by promoting civic participation skills and giving option to take a part in decision-making process and development process of their local government. Various non-formal education activities are planned to be carried out and skills, knowledge and lessons learned that

							cannot be obtained through formal education will be provided.
Centre for Education Initiatives	School and local community for inclusion of Roma children	18	90 473	81 426	9 047	Jurmala, Jelgava, Talsu municipality, Valmiera, Jekabpils	Activities will be implemented in partnership with the associated partner „Roma Foundation”. Promotion of gypsy (Roma) children inclusion in general education system and their families’ integration in society, by promoting cooperation and intercultural dialogue for reduction of social disparities.
Other approved subprojects							
Micro subprojects							
Society "Liepaja Diabetes society"	Promotion of social-active lifestyle by educating society about healthy lifestyle and involving seniors and patients of diabetes	12	6 500	6 175	325	Liepaja, Jurmala	Diabetic patients (seniors, pensioners, disabled people) will be educated about diabetes disease and how to live with it. Society will be educated about healthy lifestyles including risk factors for different diseases, their early diagnosis and about proper life-style for patients with diabetes.
Association "Children's Day Centre "Home""	Creative Workshop of Children's Day Centre "Home"	7	9 992	9 492	499	Dundagas municipality, Dundagas rural territory	Create equal opportunities for children at poverty risk by provision of workshops in children day center "Home" and engaging them in organization of different events. In creative processes not only children but also their parents will be engaged, thus raising a family values, self-esteem and ability to integrate in society.
Association "Latgales varti"	Youth joining and participation's activation for the civil society's development in the region of West Latgale	12	16 722	15 886	836	Latgale region: Livanu municipality, Livani	Motivation, skills and opportunities for youth at social exclusion and poverty risk in west part of Latgale will be developed. NGOs and civil society encouraged for civil contribution thus improving children and youth social environment in region in long term.
NGO „Water signs”	„My country. My life. My heritage”	12	19 243	18 144	1 098	Zemgale region: Jekabpils municipality	Leisure activities and civic consciousness and tolerance-building measures as well as activation for participation in public life will

						(Rubene, Dignaja, Dunava and Kalna rural territory)	be offered for children at poverty risk in Jekabpils.
Society "Sport club „Aquatics”"	Active and healthy	12	19 637	18 656	981	Dobeles municipality	Providing healthy lifestyle activities and useful hobbies for children as well as cooperation with municipality will be promoted.
Aluksne District Support Centre for Handicapped Children and Youth with Special Necessities	Creative Workshops	6	7 975	7 400	575	Aluksnes municipality, Aluksne	New knowledge and practical skills for youth with disabilities and retired people will be provided through useful time spending and workshops in order to give them a sense of belonging and strengthen self-esteem.
Society "Valmieras DORE"	"Generations footbridge"	12	9 260	8 797	463	Valmiera	Activities that improve life quality for children, youth and seniors at social risk will be provided with focus on improving their motivation, self-esteem and encouraging them for cooperation between the generations.
Community Development Centre	"Helping myself help others – qualitative life for pensioners"	6	18 425	17 504	921	Kazdangas rural territory	Provision of seniors' education, thus improving their social situation, knowledge and skills that enable them to integrate in life and increase their self-esteem.
Society „Tea's Room"	Creative touch unites different worlds	12	19 799	18 809	999	Liepaja	Organization of creative workshops, which will promote new skills and knowledge as well as organization of meetings with interesting and experienced people for young mothers and youth with mental disabilities and seniors.
Society „Club of Cesis inhabitants"	Cesis district children and youth theatre troupe "WE HAVE TO SAY!"	12	22 013	20 912	1 101	Cesis, Cesu municipality	With the help of art therapy to unbind and to develop creativity for children and youth at social exclusion and poverty risk in Cesis district in order to raise their self-confidence and motivation to spend their leisure time meaningfully and goal-oriented in the theater troupe, staging a modern and original

							performances.
Society "OK Arona"	Youths and seniors spending their free time in movement	7	21 780	20 691	1 089	Madonas municipality (Aronas, Berzaunes, Kalsnavas, Barkavas, Laudonas, Liezeres and Marcienas rural territory); Erglu un Cesvaines municipality	Education for children, youth and seniors living in Madona, Cesvaines and Ergli municipalities in orienteering basics will be given and possibility to spend their free time in sporting activities in the open air near the residence will be provided.
Jelgava Pensioner association	Health university for seniors	10	22 000	20 900	1 100	Jelgava	Capacity building of the Jelgava pensioners association with promotion of lifelong learning development in health maintenance and healthy lifestyle and active aging idea promoted among seniors. A model for the seniors' health university elaborated and implemented.
Agency of Development „Pieci”	Yes to job, no – human trafficking	12	22 054	20 951	1 102	Riga, Jekabpils, Aizkraukle, Valmiera, Ventspils, Daugavpils	Discussion in society on the problem of human trade, promoting civil society, non-governmental sector and public institutions to collaborate in the fight against human trade will be launched. Children and youth at social exclusion and poverty risk informed and educated about human trade thus reducing the risk of them becoming victims of traders and facilitating their self-confident to compete in the labor market.
Society „Saule”, for people with intellectual disability	The Dimensions of Independence	12	21 684	20 600	1 084	Riga region: Riga; Allazi, Siguldas municipality; Ropazi, Ropazu municipality; Ogre; Jurmala;	Youth with intellectual disabilities will be encouraged for civic participation, thus strengthening Self-advocacy movement network and promoting establishment of new groups according to the Convention on the rights of disabled people of the United

						Zemgale region: Jelgava; Jelgavas municipality, Vilces rural territory ; Latgale region: Jekabpils; Livani; Daugavpils; Kurzeme region: Liepaja; Grobinas municipality, Grobina, Vidzemes region: Rujienas municipality, Jeru rural territory	Nations. Capacity-building of the Self-advocacy movement of network will be strengthened, by studying of the Convention on the rights of disabled people of the United Nations.
NGO "Parents for Jurmala"	„Youth and new parent support centre”	12	22 395	21 275	1 119	Jurmala	Social inclusion measures and professional support in the "Youth and young parents support center" in Jurmala will be provided for youth and young parents.
Society “L.A.I.”	Be Healthy and Active	12	11 850	11 258	592	Lielvarde, Lielvardes municipality	People at social exclusion and poverty risk, particularly focusing on socially vulnerable children and youth will be promoted to improve the situation in Lielvardes region, thus facilitating their involvement and increasing personal responsibility for their own life quality.
An organisation of people with disabilities and their friends „Apeirons”	Promotion of quality of life and motivation for children and youngsters with disabilities	12	22 780	21 641	1 139	Latvia	Independent living skills for children and youth with disabilities, particularly children and young people who have spinal cord, develop and improved, raised motivation and self-esteem, as well as promoted healthy and physically active lifestyle for them. Children and youth with disabilities for integration in education and society will be encouraged.
Establishment „Centre „Dardedze””	Child as a victim or a witness in criminal procedure	12	22 998	21 848	1 149	Riga region: Riga; Kurzeme region: Talsi, Ventspils;	To promote coordinated action of all institutions involved in the investigation and trial to safeguard the interests of the child or

						Vidzeme region: Valmiera; Latgale region: Balvi, Rugaju municipality, Geneva	young persons involved in criminal proceedings as a victim or a witness in order to ensure children's interests and recovery of their life quality.
Association for Latvian Children with Physical Disabilities	Small summer foots for future	3	22 900	21 755	1 145	Riga region, Jurmala	Organization of summer seminar/camp with participation of children and youth with physical disabilities who have limited opportunities to receive every day necessary support in their area, where skills necessary in future for regular every day work will be developed.
NGO „Local Governments Training Centre of Latvia”	Children and Youth Offenders Individual Prevention Implementation in their residence	12	22 899	21 754	1 145	Limbazu, Dobeles un Balvu municipality	Strengthen collaboration between inter-institutional, non-governmental and public institutions. Disadvantaged children and youth who are at sight of the police will be encouraged to involve in social adjustment and social assistance programs. Cooperation between institutions of the Swiss and Latvian authorities and nongovernmental organizations will be promoted, taking over the Swiss experience and promoting understanding of the various institutions in arranging living environment.
Clinical Social Workers' Association	"Through employment towards the independent life" Employment support measures for the young orphans with mental development disorders residing in the group flats	12	10 470	9 946	523	Riga	Independent living skills for young people without parental care and with mental disorders will be improved. Youth for integration in labor market and society as well as their motivation and self-esteem will be encouraged. Home services will be improved to the target group by involving support staff / assistants.
Society „Women resource centre	Hive of generations” Come and do! See, you can!”	12	20 959	19 911	1 047	Cesis, Cesu municipality	Cooperation among pre-retirement and retirement age people will be encouraged in order to ensure socialization, to promote

„Joy””							active aging ideas and to improve life quality for pre-retirement and retirement age people.
Society „Limbazi felt”	Let’s hammer our health by ourselves!	12	22 990	21 840	1 149	Limbazi, Limbazu municipality	Capacity of the society “Limbazi felt” will be strengthened by exploring the Latvian and Swiss NGO experience in promotion of healthy lifestyle and health promotion services. Active cooperate with the Limbazu municipality in elaboration of health promotion policy will be ensured.
Ogre Youth Club “Project Workshop”	Fostering Active Participation of Youth in Rural Areas and Promoting their Competitiveness in Labour Market and Educational Institutions “Cogwheel Academy”	8	8 566	8 138	428	Ogres municipality (Ogre, Madliena, Suntazi)	Youth at social excluded and poverty risk will be educated about participation in social and political activities and increasing their competitiveness in the labor market and educational institutions.
Foundation "Patient Ombud Office"	Raising the seniors' awareness and involvement in questions related to their health care	12	20 570	19 541	1 028	10 biggest cities of Latvia - Riga, Daugavpils, Valmiera, Rezekne, Liepaja, Jelgava, Ogres, Jurmala, Ventspils, Jekapils	Retired persons from all Latvian districts (through the Latvian Pensioners' Federation) will be informed and encouraged to enable them to better participate in their health care, get the necessary services and assistance to health promotion, as well as sharing new information with other target groups.
Association “Resource Centre for women „Marta””	Corrective Self-help Support Groups in Regions of Latvia and Ilguciema Women Prison. (Self-help support groups – let’s help each other!)	12	22 434	21 312	1 121	Riga, Iecava, Iecavas municipality, Varaklani, Varaklanu municipality, Puzes rural territory, Ventspils municipality	Remedial and motivational work is carried out in the Ilguciema women prison in Riga for youth and seniors by managing at least 5 remedial self-help groups for 3 to 9 months. Methodology and management skills of remedial self-help group to full-time workers in the Ilguciema women prison - psychologists and social workers – will be handed over to continue the work of these groups. Organization of trainings for workers of the Ilguciema women prison about dialogue-based relationships with

							prisoners.
Foundation: Sakas district public social fund „ Sakas district pensioners foundation ”	Senior of Pavilosta lifelong development of education and cooperation between generation	12	22 900	21 755	1 145	Kurzeme region, Pavilosta, Pavilostas municipality	Life quality for seniors living in the Pavilostas county by supporting activities will be ensured thus promoting civil society's contribution to reduction of economic and social disparities.
Association „Strokes”	Little strokes fell great oaks	12	12 000	11 400	600	Daugavpils municipality, Nicgales rural territory	Life quality for rural families by supporting activities in order to promote healthy lifestyles will be improved.
Ogre Development Association	Give „5” for Safety	10	22 918	21 771	1 147	Ogres municipality: Krapes, Keipenes, Lauberes, Madlienas, Mazozolu, Mengeles, Ogresgala, Suntazu, Taurupes rural territory	Knowledge about dangerous and unsafe situations, skills and abilities for appropriate actions will be given to children at poverty risk, from disadvantaged families and children whose parents are abroad and orphans. Specialists in each parish of Ogre, which could conduct security classes, will be educated.
Latvia Red Cross Valka Committee	Establishment of children development centre in Valka	12	22 673	21 540	1 133	Valka, Latvia	Appropriate time activities for 180 families and children at poverty risk in Valka will be ensured by providing operation of daily creative and educational children activity center as well as by providing a ten-day summer school activities and leadership training for youth.
Macro subprojects							
Society „Prison Fellowship Latvia”	Creation of Riga's Central library outside service point in Brasas prison	12	37 115	33 403	3 711	Riga	A professional and renewed library fund for youth, which are imprisoned in the Brasa prison, will be provided, thereby creating a practice and positive sample of accessibility of library fund for all Latvian prisons.

Association „Balta maja”	Seniors good work marathon	14	42 000	37 800	4 200	Latgale region: Livani, Livanu municipality; Vidzeme region: Staicele, Alojās municipality; Kurzeme: Ventspils, Ventspils municipality; Zemgale: Jekabpils, Jekabpils municipality; Riga region: Jurmala; Riga	Organize five regional seminars that encourage seniors' organizations and other generations to involve in social activities. Organize five charity events "Day of good works" where seniors together with youth will help to improve life quality for people at poverty risk. Organization of 10 training cycles „Together is better”, which provide practical and useful skills for people at poverty risk. 500 copies of Seniors good works book will be elaborated and distributed, which will promote good examples from each Latvian region about seniors accomplishment in life quality improvement to their peers and other generations.
Establishment „Centre „Dardedze””	Volunteers for improvement of children situation in family	18	91 999	82 799	9 199	Riga region: Riga, Kurzeme region: Talsi, Vidzemes region: Valmiera, Latgale region: Balvi, Rugaju municipality, Lozanna	A system of voluntary activities will be established based on voluntary work experience in the world and best practices and preliminary experience in providing volunteer support will be collected. A voluntary training program will be developed and implemented in different regions of Latvia as a starting point for further implementation of the system. At least 16 volunteer mentors will be trained. Volunteer work will be provided, what will support and improve living standards.
Non- governmental organization „Greblis”	Jaunjelgava County and Seces Rural territory Youth Support Project	9	25 536	22 983	2 553	Zemhale reriion: Jaunjelgavas municipality un Seces rural territory	Youth in Seces will be encouraged for meaningful leisure activities, paying special attention to intergenerational dialogue to promote useful knowledge and skills about self-dependent life. Involvement of young leaders and youth organizations in solving public issues will be promoted.
Latvian Democratic Society Support	„New Gold” Healthy and active lifestyle – life quality and	18	91 003	81 903	9 100	Riga, Kurzeme region , Vidzeme region , Latgale	Explore the current opportunities for Latvian various socially vulnerable groups to meet their needs for knowledge, skills and

Centre	social integration tool for young people and seniors					region , Zemgale region, Cesu municipality, Ligatnes rural territory	abilities of health and a healthy and active lifestyle. Make recommendations to public and private companies about development of new forms of activities or entrepreneurship, to ensure needs for knowledge, skills and abilities of health and a healthy and active lifestyle and social integration to more socially vulnerable groups.
Society „The House of fairy tales „Undine” – The Green order”	”Nature’s creative laboratory” as an instrument for strengthening psychophysical health and diminishing social and economical gap in the community	12	46 787	42 108	4 678	Riga region: Jurmala, Zemgale region: Jaunjelgavas municipality	Development of social inclusion program "Creative laboratory of nature" in Jurmala and Jaunjelgava region, where children, youth and seniors will be engaged in developing and creative activities, will participate in the environmental object elaboration and presentation, will obtain information and skills in collaboration with national and local institutions of current social issues.
Foundation „Allazi children and family support centre”	Rehabilitation of children and youngsters suffering from domestic violence in institution together with family. Development and practice of optimal model	18	89 273	79 764	9 508	Riga region: Siguldas municipality, Allazu rural territory , Allazi	Elaboration and implementation of an optimal model for working with families what will provide rehabilitation for children and youth which are victims of violence in family. Rehabilitation for children and youth which are victims of violence in family together with the family will be ensured, thus reducing violence in family.

Publicity measures and information activities within projects

No.	Activity	Target and audience	Date and place
Project “Implementation of local governments activities by ensuring the transportation of school children and related support measures”			
1.	Information in TV	To inform society about the implementation of project activities and bus supplies to municipalities	25.09.2010 National TV channel LNT 27.09.2010 Regional channels: LRT (Latgale), TV Spektrs (Zemgale), Kuzemes TV, VTV (Vidzeme) (twice) 01.10.2010 National TV channel LNT (twice)
2.	Information in radio	To inform society about the implementation of project activities and bus supplies to municipalities	11.04.2010 National radio LR2 (during the radio broadcast “Eiro rits”) 01.10.2010 National radio LR1 (during the radio broadcast “How to live better”)
3.	Informative event for municipalities	To inform the project partners – municipalities – about project implementation, school buses technical characteristics and draft cooperation agreement on project implementation	9.06.2010 Riga
4.	Closing event of the drawing contest for school children and the meeting with Ambassador of the Swiss Confederation in Latvia	To award winners of the drawing contest and to involve school children and teachers in project promoting understanding and careful usage of the buses as well as to attract attention of the society to the implementation of the project	30.04.2010 Riga 21.05.2010 Riga
5.	Bus supply events	To supply buses to municipalities and school children and to inform society about the bus supplies	29.09.2010 Grobina and Talsi municipality 30.09.2010 Madona municipality 28.10.2010

			<p>Jaunjelgava municipality</p> <p>01.11.2010 Rezekne municipality</p> <p>16.11.2010 Tukums municipality</p> <p>15.12.2010 Livani municipality</p> <p>14.01.2011 Raubeni, Ozolnieku municipality</p>
6.	Information in the SRDA's web page	To inform general public, project partners and other interested bodies on the project activities and news as well as about the Swiss contribution. Information available in Latvian	www.vraa.gov.lv/lv/sveice updated regularly
Project "Financial reporting technical assistance project"			
1.	Posters, brochures, stickers, document folders, pens, note books	To inform stakeholders about project activities and to provide participants of the IFRS training course and the ISA training courses with writing-materials.	n/a
Project "Modernization of courts in Latvia"			
1.	Information in the intranet of court system in form of notices, newsletters, commentary of expert	To inform staff of court system about project activities	Intranet: portals.ta.gov.lv updated regularly
2.	Press releases	To inform mass media and g society	<p>11.05.2010 25.05.2010 26.05.2010 30.06.2010 05.07.2010 August 2010</p> <p>Published in the internet like http://www.tiesas.lv/index.php?id=3440; http://www.diena.lv/lat/tautas_balss/blog/tiesu-administracija/jaunas-tehnologijas-tiesas-jeb-tiesu-modernizacija-latvija</p>

3.	Information in the internet in the form of blog	To inform staff of court system, project partners and society	http://tiesuadministracija.blogs.lv/ monthly
4.	Information in the internet in the form of video news and comments and viewpoints of experts	To inform staff of court system, project partners and society	July 2010 09.09.2010 23.09.2010 December 2010 http://www.youtube.com/watch?v=SDZWUNvuCBc http://www.youtube.com/watch?v=IiNfRi_Xy4I http://www.youtube.com/watch?v=jZfjyoKtIgl http://www.youtube.com/watch?v=AjKkXtmXW00 http://www.youtube.com/watch?v=ibkowY3WPxw http://www.youtube.com/watch?v=m16PXgg2UyE http://www.youtube.com/watch?v=xJniZlohd2w http://www.youtube.com/watch?v=2awPdPGvCY
5.	Information in the Court administration's web page	To inform general public and project partners about project activities	www.ta.gov.lv updated regularly
Block grant "NGO fund"			
1.	Publication of open call announcements	To inform potential applicants and their partners about announced open call	06.04.2010. National newspapers - "Latvijas Vestnesis", "Latvijas Avize" and „Час”(in Russian)
2.	Printing and distributing booklets	To inform potential applicants and their partners (500 copies) about the block grant "NGO fund", its goals, target groups, and activities to be supported	April 2010 SIF office, informative seminar venues
3.	Printing and distributing posters	For subprojects' implementers, subprojects' target groups (200 copies) in order to ensure the common visual identity at the subprojects level	October – December 2010; Subprojects' implementation locations
4.	Information in the SIF's web page	To inform general public and other interested bodies about implementation and results of the block grant	www.lsif.lv updated regularly
5.	Information about the block grant and its sub-projects in a separate section in the SIF's web page	To inform general public and other interested bodies about implementation and results of the block grant	Planned by 31.03.2011 www.lsif.lv

6.	Informative seminar about the block grant description and the first part of the Application form	To inform 381 potential subprojects' applicants	13.04.2010 Daugavpils 15.04.2010 Liepaja 29.04.2010 Bauska 19.04.2010 Riga 21.04.2010 Riga 23.04.2010 Riga
7.	Informative seminar on development of the second part of the Application form	To inform 131 potential subprojects' applicants	28.07.2010. Riga 29.07.2010 Riga
8.	Kick-off seminar for subprojects' implementers	To inform 80 subprojects' implementers	24.11.2010 Riga
Block grant "Scholarship fund"			
1.	Information in the SEDA's web page	To inform PhD students/new scientists who could be potential scholarship fellows about the announced of a call and scholarship opportunities and conditions for application. To inform general society about scholarship opportunities	www.viaa.gov.lv
2.	Press releases	To inform PhD students/new scientists who could be potential scholarship fellows about the announced of a call and scholarship opportunities and conditions for application. To inform general society about scholarship opportunities	03.09.2010 In the web page of the MoES's www.izm.gov.lv In the web page of the MoF www.fn.gov.lv
3.	Publication in the newspaper	To inform PhD students/new scientists who could be potential scholarship fellows about the announced of a call and scholarship opportunities and conditions for application. To inform general society about scholarship opportunities	7.09.2010 National newspaper "Diena" 15.09.2010 National newspaper "Latvijas Avize"

4.	Seminar for regional representatives	To inform PhD students/new scientists who could be potential scholarship fellows about the announced of a call and scholarship opportunities and conditions for application. To inform general society about scholarship opportunities	24.09.2010
5.	Seminars organized by the SEDA	To inform PhD students/new scientists who could be potential scholarship fellows about the scholarship opportunities	21.09.2010 28.09.2010 05.10.2010 12.10.2010 19.10.2010 All seminars were organized in premises of the SEDA in Riga
6.	Seminar organized in collaboration with the Riga Technical University's PhD School (RTU)	To inform RTU PhD students/new scientists about the scholarship opportunities	07.10.2010 Riga
7.	Participation in the meeting organised by the Institute of Mechanical Engineering, RTU	To inform RTU PhD students about the scholarship opportunities	11.01.2011. Riga
8.	Informative brochure (in Latvian)	To inform PhD students/new scientists who could be potential scholarship applicants about the scholarship opportunities	Printed material is also available in the SEDA's web page http://www.viaa.gov.lv/lat/starpvalstu_sadarbiiba/sveices_sadarbibas_programma/sveice_informativie_materiali/
PPF subproject "Research on youth training needs and interests in peripheral or disadvantaged regions"			
1.	Information in the MoES's web page and in the portal	To inform general public about the implementation of the programme "Support for the development of youth initiatives in peripheral or disadvantaged regions"	www.izm.gov.lv/nozares-politika/jaunatne/4264.html
PPF subproject "Preparation for implementation the Project "Remediation of historically polluted areas in Sarkandaugava – "OVI Riga" Ltd.""			
1.	Information in the SES's web page	Inform the general public and media about the subproject, its goals and expected results.	04.02.2011. www.vvd.gov.lv

**Summary on management and control system audits and project audits performed
within the framework of the Swiss Programme in 2010**

No	Audit time, title and audited entity	Fund and type of inspection	Responsible institution, status of audit report	Main conclusions	Progress of recommendation implementation
1	02.02.2010 – 07.07.2010 Audit of internal control system established for implementation of the Swiss Programme NCU, State Treasury, SIF, MoES, SEDA, SRDA, Court Administration, SES	Swiss Programme's system audit	Audit and revision department of the MoF Audit report No 15-4-01/1477 of 07.07.2010	In general, the audited institutions have established internal control systems and developed necessary procedures to ensure functioning of the systems and have prepared descriptions of the operations to be performed. The following irregularities have been detected which do not affect significantly the operation of systems: 1. In the NCU a control mechanism for prevention of double financing risk has not been developed; 2. A register for accounting and monitoring of detected irregularities has not been developed.	10 recommendations have been made to eliminate detected irregularities. By the report development time 9 recommendations had been introduced, but for 1 recommendation the implementation term had been prolonged till 18.03.2011: 1. The NCU shall update internal arrangements and procedures, as well as the guidelines according to the amendments introduced to the management and control system.

Audit plan for the year 2011

The Auditor	Time of audit	Title of the project
System audits		
Internal audit unit of the Ministry of Justice	January	Modernization of courts in Latvia
Internal audit unit of the Social Integration Foundation	February - April	NGO fund
External intermediary financial audit		
“Rodl&Partner” Ltd	February	Modernization of courts in Latvia
Audit organization will be chosen within procurement	December 2011- February 2012	NGO fund
External final financial audit		
Audit organization will be chosen within procurement	May – June	Implementation of local governments activities by ensuring the transportation of school children and related support measures
Audit organization will be chosen within procurement	August – September	PPF